

LAWRENCE TOWNSHIP RECREATION DEPARTMENT

2207 LAWRENCE ROAD LAWRENCE TOWNSHIP, NJ 08648 609-844-7067

PERMIT APPLICATION FOR PAVILION RECREATION FACILITY

DATE: _____

APPLICANT:

NAME OF APPLICANT _____ PHONE _____ / _____
Cell Home

ADDRESS _____
Street City State Zip

EMAIL _____

PURPOSE OF RENTAL _____

NAME OF ORGANIZATION/GROUP (If applicable) _____

RENTAL FEE IS \$45.00 FOR EACH 3 HOURS. NON-RESIDENTS ARE REQUIRED TO PAY TWICE THE FEE.
Village Park-Maximum Attendance Allowed=50 [] Bergen Street Pavilion [] Yeager Street Pavilion
Veterans Park-Maximum Attendance Allowed=35 [] Veterans Park Pavilion

NUMBER ATTENDING EVENT _____

Requested Date(s) _____ Requested Time (Begin) _____ AM/PM (End) _____ AM/PM

APPLICATION:

- 1. Sign application (a certificate of insurance naming Lawrence Township as a second insured may be required and accompany signed application and fee). Make all checks payable to the Township of Lawrence.
- 2. Rain Date must be reserved in advance. Rained out events must be reported the next business date. There will be no refunds.
- 3. Permits will be issued on a first come, first serve basis and are non-transferable.
- 4. Rental fee is \$45.00 for each 3 hours. Non-residents are required to pay twice the fee.

RULES

- 1. All park rules must be followed.
- 2. Alcoholic beverages are prohibited.
- 3. Inflatables are prohibited.
- 4. Sound amplification is prohibited
- 5. Applicant must have the copy of approved permit issued in their possession while utilizing facilities.
- 6. Parking is permitted only in designated spaces. Attendance may not exceed estimate as detailed above.
- 7. Applicant, its members and invitees using the facility are responsible for the condition of the facility at the conclusion of their time limit. Applicant is responsible for the removal of all users' trash at the conclusion of the event. Excessive garbage/clean up will result in forfeiture of security deposit.
- 8. User must leave a \$250 deposit. Deposit must be received one week prior to the event. Deposit may be picked up one full week after event.
- 9. Park shall only be used for the time period applicable on the park user permit and not beyond 9:00 pm.
- 10. Permit is for pavilion area only. The general public is entitled to utilize the playground, bathrooms and any open space (not reserved) at all times during the parks normal hours of operation.
- 11. Violation of any of the above rules or infractions shall be cause for forfeiture of security deposit and future permit privileges.

I understand the rules as indicated above and agree to comply with all rules and that the deposit will be forfeited for failure to adhere to these rules.

Name (Print) Signature Date

ADMINISTRATIVE PURPOSES ONLY

Date _____ Permit Fee _____ Check # Cash Credit Card
Date _____ Deposit _____ Check # Cash
Deposit Returned Date _____ Deposit Returned Signature _____

Approved by: _____