

**TOWNSHIP OF LAWRENCE  
ALARM SYSTEM LICENSING & FALSE ALARM ORDINANCES  
1254-90, AMENDED BY 1258-91, 2134-12**

**HIGHLIGHTS AND GUIDELINES**

1. **INSTALLATION:** every “alarm business” shall obtain a Contractor’s license from the Lawrence Township Construction Office prior to the installation or repair of an alarm system (unless exempt by State law).

All alarm systems must be installed in compliance with the Ordinance, the Fire Prevention Code of Lawrence Township, and the Uniform Construction Code of the State of New Jersey.

2. **INSTRUCTION:** All alarm system owners should receive proper instruction on the operation of their system from their alarm system service contractor.
3. **REGISTRATION PERMIT:** All alarm systems shall be initially registered with the Lawrence Township Fire Marshal’s Office. The alarm user shall complete and file an alarm system registration permit, and submit a one-time fee of \$30.00.
4. **INFORMATION CHANGE:** If a change occurs in the information previously submitted, the permittee shall forward the corrected information to the Lawrence Township Fire Official within ten (10) days of the change.
5. **REPORTING AN ALARM ACTIVATION:** All alarm activations should be reported to the Lawrence Township Police Department. When the alarm is being initially reported to the police dispatcher, the caller (homeowner, business owner, employee, alarm system monitoring company operator, etc.) shall be required to give the alarm system’s assigned Control Number (upper left corner of the alarm permit). This is not to be confused with the password assigned by your alarm company.

The Lawrence Township Police Department will have the responsibility of recording and logging all reported alarm activations.

Should an alarm user accidentally activate their alarm system, the user should immediately notify the Lawrence Township Police and their alarm business/monitoring company of the occurrence.

6. **FALSE ALARMS:**

Investigations: In the case where false alarms warrant an investigation, the Lawrence Township Chief of Police may investigate any burglar, holdup, or panic alarm; the Lawrence Township Fire Official may investigate any medical, fire, fire sprinkler/water flow, temperature, or high water alarm.

In the event of the occurrence of three (3) false alarms in a twelve month period, the permittee shall, within three (3) working days after written notice from the Chief of Police or the Fire Official, complete and submit a written report setting forth the cause or causes of the false alarms, the corrective action taken, and a statement as to whether or not the alarm system has been inspected by an alarm service company.

Penalties: Upon the occurrence of a subsequent false alarm, after the third one, within the same twelve-month period, the following fines shall be assessed:

Fourth false alarm:	One hundred dollars (\$100.00)
Fifth false alarm:	Two hundred dollars (\$200.00)
Sixth false alarm:	Four hundred dollars (\$400.00)
Seventh false alarm:	Seven hundred dollars (\$700.00)
Eighth false alarm:	One thousand dollars (\$1000.00)

7. **TESTING OF ALARMS:** All alarm users must notify the Lawrence Township Police prior to and immediately after the testing of any alarm system.
8. **COMPLIANCE:** Failure by the alarm user to comply with the ordinance(s) shall subject the user to the penalties as set forth in the ordinance.