

Township of Lawrence
County of Mercer
State of New Jersey

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by LAWRENCE TOWNSHIP from qualified bidders for the following:

BID NO. 18-03 LAWN SERVICE

Bids will be opened and publicly read at the Lawrence Township Municipal Building in the Manager's Conference Room, 2207 Lawrence Road (Route 206), Lawrence Township, New Jersey 08648, on **Tuesday, April 3, 2018, at 11:00 A.M.** prevailing time.

Specifications and bid documents may be obtained from the Township Manager's Office at the above address, beginning March 16, 2018, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday. Telephone 609-844-7005 or email Yvette Martinette at ymartinette@lawrencetwp.com.

Bids shall be made on the standard proposal forms and be enclosed in a sealed envelope addressed to the Township Manager's Office at the above address. The name of the item(s) **MUST** be printed on the face of the envelope. Bids shall be rejected if not submitted within time, date, and place designated.

The following bid documents must be included in bid package:

1. Bid Submission Checklist
2. Bid Proposal Form
3. Statement of Compliance
4. Affirmative Action Statement
5. Non-Collusion Affidavit
6. Stockholder Disclosure Statement
7. Evidence of New Jersey Business Registration
8. Evidence of Contractor Registration (if applicable)
9. List of Sub-Contractors (if applicable)
10. Acknowledgement of Addendum (if applicable)

Bidders must comply with regulations of the "N.J. Local Public Contracts Law", Affirmative Action regulations N.J.S.A.10:5-31 et seq. (P.L. 1975, c.127) N.J.A.C. 17:27 and the New Jersey Prevailing Wage Act 12:60-1 et seq. (P.L. 1963, Chapter 150).

In accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-23.2) a New Jersey Business Registration Certificate (BRC) should be submitted with the bid documents. However, the law allows the bidders to provide proof of BRC prior to the awarding of a contract, purchase order of other contracting document.

Bidders must also comply, if applicable, with P.L. 1999 c. 238, "The Public Works Contractor Registration Act". "Public Works" is defined as "the construction, demolition, alteration, repair or maintenance of a public building regularly open to and used by the general public or a public institution, and includes any subcontractor or lower tier subcontractor as defined herein, except that, for purposes of the Act, no pumping station, treatment plant or other facility associated with utility and environmental construction, reconstruction, demolition, alteration, repair or maintenance shall be regarded as a public building regularly open to and used by the general public or a public institution." Bidders may contact the following office for registration application forms or questions on this compliance: Contractor Registration Unit, NJ Department of Labor, Division of Wage & Hour Compliance, P.O. Box 389, Trenton NJ 08625-0389, Telephone 609-292-9464.

The Township of Lawrence reserves the right to accept or reject any and all bids for the above listed items in whole and/or part may waive informalities that the Township may, in its sole discretion, deem to be in the Township's best interest.

Kevin P. Nerwinski, Esq.
Municipal Manager/QPA