

REGULAR MEETING
LAWRENCE TOWNSHIP COUNCIL
LAWRENCE TOWNSHIP MUNICIPAL BUILDING
COUNCIL MEETING ROOM – UPPER LEVEL

May 3, 2016

The following are the Minutes of a Regular Meeting of the Lawrence Township Council that was held on Tuesday, May 3, 2016 at 6:30 P.M.

The meeting was opened with the Inspiration led by the Deputy Municipal Clerk.

The Pledge of Allegiance was led by Police Officer Richard Lamont.

At the commencement of the meeting Mayor Maffei read the following statement of proper notice:

STATEMENT OF PROPER NOTICE: “Adequate notice of this meeting of the Lawrence Township Council being held on Tuesday, May 3, 2016 has been provided through the posting of the annual meeting schedule of said Council in accordance with Section 13 of the Open Public Meetings Act.”

The roll was then called as follows:

Present: Councilmembers Bobbitt, Lewis, and Mayor Maffei.

Absent: Councilmembers Kownacki, and Powers.

Also in attendance were Municipal Manager Richard Krawczun, Township Attorney David Roskos, Chief of Police Mark Ubry, friends and family of Police Officers and individuals receiving Police Department awards.

Special Proclamations, Recognitions and Presentations

Oath of Office Administered to New Police Officers

Police Chief Ubry welcomed guests and stated that it is a very exciting night for the Police Department as new Officers are being sworn in, and recognition is to be given to officers and civilians who have served the community in outstanding ways over the past year.

Chief Ubry gave brief background history on each of the Officers being sworn in. Mayor Maffei then administered the Oath of Office to each of the following new Police Officers:

Shane Hickey
Piotr Bystrek
Richard Lamont

Each Officer gave a brief speech after their Oath of Office was administered.

Police Department Awards

Chief of Police Mark Ubry presented awards to the following individuals:

Civilian Commendation Awards

Ms. Robin Gilbert
Mr. James G. Townsend
Ms. Debra Stevens
Mr. Randi Makhoul
Mr. Adam Abel
Firefighter Shaun Dilabik
Firefighter Mark Lenarski, Jr.
Firefighter Daniel Tomalin
EMT Duncan Williams
EMT David Zavacky
Paramedic Christine Cosulich
Paramedic Patrick Sorrells
Jenna Comiski
Connor Saalfrank

Life Saving Awards

Officer Lauren Laux
Officer Marc Poveromo
Retired Officer Robert Loveless

Commendable Service Awards

Officer James Steimle
Officer Dylan McClister
Sergeant Scott Stein
Detective Joseph Radlinsky
Officer Ryan Dunn
Officer Jose Corado
Sergeant Richard Laird

Community Service Awards

Detective David Burns II
Jennifer Thomas, Secretary

Supervisor of the Year

Sergeant Christopher M. Longo

Officer of the Year

Officer Robert E. Wagner

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**Sustainable New Jersey Presentation – Rider University Students**

*Professor Brooke Hunter of Rider University* and advisor for the project introduced the Sustainability Studies course and gave some background information on the project. Sustainable New Jersey is a non-profit Organization that provides tools, training and financial incentives to support communities in an effort to reduce waste, cut greenhouse gas emissions, and improve the environment.

During the 2016 Spring Semester, students collaborated with Lawrence Township's Environmental Resources and Sustainability Green Advisory Committee for the Township's recertification of Sustainable New Jersey. Lawrence Township became a Certified Sustainable New Jersey town in 2009, and was certified at the Bronze level in 2010. The students' presentation is an abbreviated version of the full report that will be forthcoming.

Professor Hunter then introduced the students who presented the report; *Hayley Purcell, Jessica Munyan and Rachel Nangle*.

*Haley Purcell* started the presentation by stating that the objective was to assist the Lawrence Township Environmental Resources and Sustainability Green Advisory Committee in attaining Silver status for the Township. Ms. Purcell explained the student's process of identifying areas where the Township can gain points towards Silver Status. Students had met with Township officials to obtain the appropriate documents, and discussed updates to actions previously put forth by the Township to attain the Bronze status.

*Jessica Munyan* gave information of an analysis in the report which identified the Township's accomplishments in the certification of Sustainable New Jersey, as well as challenges the Township faces. It is called a SWOT analysis that shows the Strengths, Weaknesses, Opportunities and Threats that challenge the Township.

*Rachel Nangle* then came up to present information as to how the Township may be able to combat the obstacles identified in the students' analysis. Recommendations include building strengths to better motivate the community, improve communications by utilizing social media, and increase advertising to increase awareness and public participation.

There was a brief question and answer period between Council and the students who presented the report.

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Public Participation (5-minute limitation per speaker)

There was no Public Participation.

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Review and Revisions of Agenda

There were no reviews or revisions to the Agenda.

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Adoption of Minutes

There was no Adoption of Minutes.

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Awarding or Rejecting of Bids

Mayor Maffei asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

Mr. Krawczun explained that the bid award will address the concrete improvement program for 2016 including work at Lawrenceville Fire Company and Slackwood Fire Company.

On a motion by Ms. Lewis, seconded by Mr. Bobbitt, the following Resolution was presented for adoption.

Resolution No. 204-16

WHEREAS, on Thursday, April 28, 2016 bids were received and publicly opened for the project known as 2016 Concrete Program; and

WHEREAS, fourteen (14) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was Discover Construction, LLC, who submitted a bid in the amount of \$124,095.00, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the accounts to be charged are C-04-55-410-233 (Ordinance No. 2228-16 – Various Capital Improvements Slackwood Fire Driveway Apron - \$35,000.00; C-04-55-410-235 (Ordinance No. 2228-16 Various Capital Improvements Lawrenceville Fire Driveway Apron - \$75,000.00 and C-04-55-421-242 (Ordinance No. 2229-16 Various Road Improvement Concrete Program \$14,095.00); and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with Discover Construction, LLC, 2207 U. S. Highway 130, Dayton NJ 08810 in the amount of \$124,095.00; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Lewis, and Mayor Maffei.

Nays: None.

Absent: Councilmembers Kownacki, and Powers.

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Mayor Maffei asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

Mr. Krawczun explained the bid award is recommended for \$35,100.00 for the next phase of improvements at Colonial Lake Park.

On a motion by Ms. Lewis, seconded by Mr. Bobbitt, the following Resolution was presented for adoption.

Resolution No. 205-16

WHEREAS, on Thursday, April 28, 2016 bids were received and publicly opened for the project known as COLONIAL LAKE PARK IMPROVEMENTS PHASE II; and

WHEREAS, seven (7) bids were received and reviewed by the appropriate Township Officials; and

WHEREAS, the lowest responsible bidder was TC Landscaping Construction Group, Inc. who submitted a bid in the amount of \$35,100.00, and

WHEREAS, in accordance with N.J.A.C. 5:50-14, a Certificate of Availability of Funds has been provided and the account to be charged is 6-16-56-843-299 (Municipal Open Space); and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey, that pursuant to the recommendations of the Municipal Engineer, the Mayor and Municipal Clerk are hereby authorized to execute a contract with TC Landscape Construction Group, Inc. Construction Group, Inc., 729 Marie Street, Toms River, NJ 08753 in the amount of \$35,100.00; and

BE IT FURTHER RESOLVED that the Municipal Manager is hereby authorized to draft the necessary agreement, subject to the approval of the Municipal Attorney as to form and content thereof.

Same was carried on the following roll call vote:

Ayes: Councilmembers Bobbitt, Lewis, and Mayor Maffei.

Nays: None.

Absent: Councilmembers Kownacki, and Powers.

Introduction of Ordinances

Mayor Maffei read by title, an ordinance entitled, "AN ORDINANCE AMENDING ORDINANCE NO. 2223-16 SALARY ORDINANCE OF THE TOWNSHIP OF LAWRENCE -UNCLASSIFIED AND/OR EXEMPT, SEASONAL, EMERGENCY (NON-UNION) EMPLOYEES FOR 2014-2016."

Mr. Krawczun explained that the Ordinance is a fee change for Secretaries on various Boards other than the Zoning or Planning Boards. The rate has not increased since 2009.

The Ordinance was introduced and approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						X
Mr. Kownacki				X			
Ms. Lewis	X					X	
Mr. Powers				X			
Mayor Maffei	X						

Adoption of Ordinances

Mayor Maffei read by title, an Ordinance entitled, "AN ORDINANCE REPEALING ORDINANCE NO. 1002-85 AND ADOPTING THE NEW JERSEY FIRE SAFETY CODE."

Mr. Krawczun stated that the Ordinance will replace the Ordinance adopted in 1985.

Mayor Maffei then asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

ORDINANCE NO. 2234-16

AN ORDINANCE REPEALING ORDINANCE NO. 1002-85 AND ADOPTING THE NEW JERSEY FIRE SAFETY CODE

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of minimum fire safety standards throughout the State of New Jersey; and

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement and to establish local enforcement agencies for that purpose; and

WHEREAS, it is in the best interest of the Township of Lawrence to have the Uniform Fire Safety Act enforced locally;
And

WHEREAS, all Township fire companies have agreed to the plan, which is set forth herein, for the administration and enforcement of the Uniform Fire Safety Code;

NOW, THEREFORE, BE IT ORADAINED AND ENACTED by the Township Council of the Township of Lawrence, in the County of Mercer and State of New Jersey, as follows:

1. LOCAL ENFORCEMENT

Pursuant to Section 11 of the Uniform Fire Safety Act (P.L. 1983, c.383), the New Jersey Uniform Fire Code shall be locally enforced in the Township of Lawrence.

2. AGENCY DESIGNATION

The Local enforcing agency shall be the Bureau of Fire Prevention, which is hereby created in the Department of Public Safety.

3. DUTIES

The local enforcement agency shall enforce the Uniform Fire Safety Act and the codes and regulations adopted under it in all buildings, structures and premises within the established boundaries of the Township of Lawrence, other than owner-occupied one and two family dwellings, and shall faithfully comply with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

4. LIFE HAZARD USES

The local enforcing agency established by Section 2 of the is Ordinance shall carry out the periodic inspections of life hazard uses required by the Uniform Fire Code on behalf of the Commissioner of Community Affairs.

5. ORGANIZATION

The local enforcing agency established by Section 2 of this Ordinance shall be a part of the Department of Public Safety

6. APOINTMENTS

6A - Appointment of Fire Official

The local enforcing agency shall be under the direct supervision of the Fire Official. The Fire Official shall be appointed by the Municipal Manager pursuant to Title 11, Civil Service, of the revised statutes.

6B - Inspectors and Employees

Such inspectors and other employees as may be necessary for the local enforcing agency to properly carry out its responsibilities shall be appointed by the Municipal Manager pursuant to Title 11, Civil Service, of the revised statutes.

7. BOARD OF APPEALS

Pursuant to Sections 15 and 17 of the Uniform Fire Safety Act, any person aggrieved by any order of the local enforcement agency shall have the right to appeal to the Construction Board of Appeals of the Township of Lawrence.

8. ADDITIONAL REQUIRED INSPECTIONS AND FEES

In addition to the inspection and fees required pursuant to the Act and the regulations of the Department of Community Affairs, the following additional inspections and fees shall be required and shall be set by Lawrence Township Fee Ordinance.

9. APPLICATION FEES FOR PERMITS

As per the Uniform Fire Safety Code.

10. CERTIFICATE OF SMOKE DETECTOR AND CARBON MONOXIDE ALARM COMPLIANCE

Before any Use Group R-3 or R-4 structure is sold, leased, or otherwise made subject to a change of occupancy for residential purposes, the owner shall obtain a certificate of smoke detector and carbon monoxide alarm compliance CSDCMAC, evidencing compliance with N.J.A.C. 5:70-4.19, from the appropriate enforcing agency.

11. REPEALS

The following ordinances are hereby repealed:

A. Ordinance No. 501, codified in the Township Code as Sec. 8-12, et seq., is hereby repealed in its entirety.

B. Ordinance No. 730 and 754, codified in the Township Code as Sec. 5-40, et seq., are repealed in their entirety.

12. If any section, clause, or portion of this ordinance is for any reason held invalid or unconstitutional by a Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the remaining portion thereof.

13. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed as to the conflicting parts thereof.

14. This Ordinance shall take effect upon adoption and publication as required by law.

Ordinance No. 2234-16 was approved on the following roll call vote:

COUNCIL	AYE	NAY	PRESENT	ABSENT	ABSTAIN	MOVE	SECOND
Mr. Bobbitt	X						X
Mr. Kownacki				X			
Ms. Lewis	X					X	
Mr. Powers				X			
Mayor Maffei	X						

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Mayor Maffei read by title, an Ordinance entitled, "AN ORDINANCE AMENDING CHAPTER 13 OF THE LAWRENCE TOWNSHIP ADMINISTRATIVE CODE ENTITLED "MOTOR VEHICLES AND TRAFFIC" 4-ton trucks.

Mr. Krawczun explained the amended Ordinance will establish a 4 ton weight limit on Cold Soil Road, Keefe Road, and Province Line Road.

Mayor Maffei then asked for comments from the public. There being none, Mayor Maffei asked for comments from Council. There being none, public participation was closed.

Ordinance No. 2235-16

AN ORDINANCE AMENDING CHAPTER 13 OF THE  
LAWRENCE TOWNSHIP ADMINISTRATIVE CODE  
ENTITLED "MOTOR VEHICLES AND TRAFFIC"

BE IT ORDAINED by the Township Council of the Township of Lawrence, County of Mercer, State of New Jersey that Chapter 13 of the Lawrence Township Administrative Code entitled "Motor Vehicles and Traffic" is hereby amended as follows:

Section 1.

Section 13-10 "Heavy Trucks Prohibited on Certain Streets" is amended as follows:

Trucks over 4 tons registered gross weight are excluded from the following streets or parts of streets, except for the pick-up or delivery of materials on such streets.

- Cold Soil Road
- Keefe Road
- Province Line Road (North of U.S. Route 206)

Section 2. Severability

If any section, paragraph, subdivision, clause or provision of the Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this Ordinance shall be deemed valid and effective.

Section 3. Effective Date

This ordinance shall take effect twenty (20) days after adoption and posting of proper signage in accordance with law.

New material underlined \_\_\_\_\_

Ordinance No. 2235-16 was approved on the following roll call vote:

| COUNCIL      | AYE | NAY | PRESENT | ABSENT | ABSTAIN | MOVE | SECOND |
|--------------|-----|-----|---------|--------|---------|------|--------|
| Mr. Bobbitt  | X   |     |         |        |         |      | X      |
| Mr. Kownacki |     |     |         | X      |         |      |        |
| Ms. Lewis    | X   |     |         |        |         | X    |        |
| Mr. Powers   |     |     |         | X      |         |      |        |
| Mayor Maffei | X   |     |         |        |         |      |        |

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**Manager’s Report –**

Mr. Krawczun submitted invoice listings for the month of May 2016 in the amount of \$1,304,044.16.

Mr. Krawczun gave information in regards to a letter sent by the Engineering Department requesting a crosswalk to be put in place on Lawrence Station Road and Fountayne Lane. The County has jurisdiction over that road, so the letter was sent to the appropriate individuals at Mercer County.

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**Attorney’s Report –**

Mr. Roskos stated that there is a Mediation Session scheduled at the Lawrence Township Municipal Building on May 10<sup>th</sup> to discuss the Affordable Housing matter. Meetings of this type are usually held in the Courthouse but due to scheduling conflicts the Court Master has agreed to hold the session at Town Hall.

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**Clerk’s Report –**

Ms. Carter stated that she will not be at the May 17<sup>th</sup> Council meeting, and Kathleen Norcia will be in to cover the meeting.

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**Unfinished Business –**

There was no Unfinished Business.

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**New Business –**

There was no New Business.

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**Public Participation (3-minute limitation per speaker) –**

There was no Public Participation.

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**Resolutions**

Resolution Nos. 190-16(18-A) through 207-16(18-P) were approved by the following roll call vote:

| <b>COUNCIL</b>      | <b>AYE</b> | <b>NAY</b> | <b>PRESENT</b> | <b>ABSENT</b> | <b>ABSTAIN</b> | <b>MOVE</b> | <b>SECOND</b> |
|---------------------|------------|------------|----------------|---------------|----------------|-------------|---------------|
| <b>Mr. Bobbitt</b>  | X          |            |                |               |                |             | X             |
| <b>Mr. Kownacki</b> |            |            |                | X             |                |             |               |
| <b>Ms. Lewis</b>    | X          |            |                |               |                | X           |               |
| <b>Mr. Powers</b>   |            |            |                | X             |                |             |               |
| <b>Mayor Maffei</b> | X          |            |                |               |                |             |               |

Cited Resolutions are spread in their entirety in the Resolution Books of the Township of Lawrence.

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**Council Initiatives/Liaison Reports –**

There were no Council Initiatives or Liaison Reports.

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**Written Communications –**

Mayor Maffei discussed a Letter of Resignation from Bernadette Gur who has resigned from the Zoning Board.

Mayor Maffei also discussed a pending application from Jeffrey Johnson.

Mayor Maffei requested Ms. Carter to schedule interviews for the open seat on the Zoning Board.

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There being no further business to come before this Council, the meeting adjourned at 7:55 p.m.

Respectfully submitted by,

\_\_\_\_\_  
Tonya D. Carter, Deputy Municipal Clerk

Attest:

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David C. Maffei, Mayor