

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager
2207 Lawrence Road
Lawrenceville, NJ 08648



MEMORANDUM

To: Township Council
From: Kevin P. Nerwinski, Esq., Municipal Manager/QPA
Date: November 6, 2017

UPCOMING MEETING
NOVEMBER 9, 2017

Special Presentation

Oath of Office is being administered to Township Emergency Services Personnel.

Awarding, Amending and/or Rejecting of Bids

9A. Amending the contract with Roofing and Siding by Bill Riches for the Central Park Maintenance Facility Project by \$3,897.07. The new total amount of the project is \$240,897.07. This change order (#1) represents a 1.6% increase for supplemental items required during construction. These funds are available through the Open Space Trust Account. Two items: 1) Plastic window switched to metal frame; 2) Electrical box upgraded for future expansion.

9B. Awarding an \$11,000 contract to TM Painting and Construction for the Exterior Painting & Surface Preparation at the Brearley House. The funds for this project are available through a 2017 Capital Account, "Improvements to Municipal Building – Brearley House Repairs."

Introduction of Ordinances

10A. Introduction of an ordinance amending Ordinance No. 2221-15 establishing provisions governing special duty assignments for police officers. This amendment provides the framework and policy for special duty assignments for police officers. The office duty assignments will be implemented and managed by a vendor, Visual Computer Solutions, Inc., a company currently providing the PD with scheduling services under the P.O.S.S. program. This service will eliminate administrative hours within the PD to manage and implement the off-duty scheduling, and will be provided at no cost to the Township.

Adoption of Ordinances

11A. Adoption of Ordinance 2279-17 amending Ordinance No. 2134-12 the Consolidated License, Permit and Fee Chapter of the Lawrence Township Administrative Code. The applicable fees relate to the Division of Fire, Safety, Uniform Fire Code to be consistent with the adjustment of the state fee schedule.

11B. Adoption of Ordinance 2280-17 amends Ordinance No. 2255-15 amending the Code of the Township of Lawrence to provide for the licensing and regulation of towing and storage services. The 3-year contract with the towing companies expire at the end of 2017. The amendments include: 1) day and night rate are eliminated for a flat rate; 2) provides a penalty for repeated (3 or more) late responses in a 30-day period; 3) elimination of the grandfather clause which allowed a 6-month period for a company to obtain a 21ft flatbed to its fleet servicing the Township; 4) requires towing operators to comply with Title 39 statutes; 5) requires towing company to be certified by a nationally recognized towing association; and 6) adjustment to the fee schedule.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, accepting and releasing various bonds and releasing project escrow funds. ¹

18F.1. This resolution amends the current contract with Clark, Caton, Hintz as the Planning Consultant for the Planning Board. The contract is being increased by \$21,000 in anticipation of work to be performed. \$5,000 is from the general ledger account for the Affordable Housing Declaratory Judgment and the balance of \$16,000 is from SP/SD Refundable Fees.

18F.2. This resolution authorizes an increase to the contract with the Municipal Attorney. The contract is being increased by \$56,000 for general legal matters, tax matters, affordable housing and the affordable housing declaratory judgment trial.

18F.3. This resolution authorizes an increase to the contract with Mason, Griffin and Pierson as the attorneys for the Planning Board. The contract is being increased by \$6,000 from the SP/SD Review Refundable Fees account.

18F.4. This resolution authorizes an increase to the contract with Clark, Caton, Hintz as the Planning Consultant with the Zoning Board. The contract is being increased by \$8,000 and is funded from the SP/SD Refundable Fees account.

¹ Council members please let me know if you have any questions on resolutions not detailed in the report.

18H.6. This resolution authorizes the Township to execute an amendment to the lease agreement for the Twin Pines cell tower location.

18H.7 Authorizes the contract with Direct Flooring through the Middlesex Regional Educational Services Commission Co-op to replace the entrance and hallway flooring at the Lawrence Township Senior Center. The total cost of the project is \$28,410.42 and the funds are available through a capital account for the "Repair/Replacement of Flooring at the Senior Center."

18H.8. Authorizes the purchase of one (1) 2018 International 7400 Dump Body Truck and Snow Plow Equipment from the State Contract Vendor, Bucks County International at a price of \$133,128.00. The purchase of this vehicle is from capital account, "Purchase of Various PW Equipment, Single Axle Dump Truck."

18H.9 Authorized the transfer of 2017 Current Fund appropriations.