

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road
Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Kevin P. Nerwinski, Esq., Municipal Manager

DATE: June 13, 2017

UPCOMING MEETING June 20, 2017

Awarding, Amending and/or Rejecting of Bids

9A authorizes the renewal of the contract with DM Medical Billing. The Township is exercising its option to renew a previously awarded bid.

Introduction of Ordinances

10A introduces an Ordinance amending Lawrence Township Administrative Code entitled "*Food and Food Establishments*" to include *Boy Scout and Girl Scout organizations* with food sales limited to pre-packaged, non-potentially hazardous foods as exempt from payment of license fees. This is not a policy change. Rather, it just confirms the exemption more specifically by ordinance.

10B introduces an amendment of the capital budget as required by Section 3(a) of Bond Ordinance 2208-15. The amendment involves a revised description of various local road improvements. NOTE: This capital budget amendment will re-authorize remaining funds in the 2015 capital budget for use in 2017 for various local road improvements. The projects noted in the 2015 capital budget have been completed under budget and the remaining funds are being made available for use on other Township roadways in need of repair.

10C introduces an amendment of the capital budget as required by Section 3(a) of Bond Ordinance 2229-16. The amendment involves a revised description of various local road improvements. NOTE: This capital budget amendment will re-authorize remaining funds in the 2016 capital budget for use in 2017 for various local road improvements. The projects noted in the 2016 capital budget have been completed under budget and the remaining funds are being made available for use on other Township roadways in need of repair.

10D introduces an amendment of the capital budget as required by Section 3(a) of Bond Ordinance 2258-17. The amendment involves a revised description of the purchase of various public safety equipment (shotgun sights and steel forend supports).

10E introduces an amendment of the capital budget as required by Section 3(a) of Bond Ordinance 2258-17. The amendment involves a revised description of the purchase of surveillance cameras and equipment covering the court attendants' area, Prosecutor Hallway and Property Room Hallway. This will reduce Township liability should incidents occur in the newly covered areas.

10F introduces an ordinance authorizing the Township to enter into a financial agreement under the Long Term Tax Exemption Law ("LTTE") with Lawrence Plaza Senior Project. This arises from the purchase of the Lawrence Plaza by an entity known as "That's a Lovely Accent You Have Urban Renewal, LLC" that is scheduled to close in August 2017. The new owner intends to continue to operate the complex as rental housing for low income senior citizens for not less than 20 years. The financial agreement extends the real estate tax abatement to supplement and coincide with term of the US Dept. of Housing and Urban Development subsidy.

Adoption of Ordinances

11A amends Chapter 13-20 of the Lawrence Township Administrative Code entitled "*No Parking At Any Time*" to include restrictions on Darrah Lane.

11B amends Ordinance No. 2263-17 known as "*Salary Ordinance of the Township of Lawrence – Unclassified and/or Exempt, Seasonal, Emergency (non-union) Employees*" for 2017. Specifically, this amends and establishes new step and salary guidelines for the Municipal Judge position to address experience levels of newly appointed judges.

Resolutions

18A authorizes the acceptance of Performance Bond for *Lexus of Princeton* in the amount of **\$362,625.60**.

18B authorizes a special item of revenue from the State for 2017 Distracted Driver Crackdown for "*UDrive. UText. UPay*" in the amount of **\$5,500**.

18C authorizes a special item of revenue from Delaware Valley Regional Planning Commission for the Province Line Bike Path in the amount of **\$93,216.00**. NJDOT approved an additional grant amount of \$93,216.00 for the Province Line Road Bike Trail. This grant allowed for the award of the current contract with Top Line Construction. This project is currently under construction and completion is anticipated in mid-July. This Council item will allow the Township to accept and utilize these grant funds.

18D authorizes a special item of revenue from the State for the *2017 Click It or Ticket* Grant in the amount of **\$5,500**.

18E approves the lowest acceptable quote (\$18,159 from *R. Fuessel Pump & Tank, Inc.*) for the removal of the underground storage tank at Slackwood fire Company

18F authorizes the endorsement of the Delaware Valley Regional Planning Commission's (DVRPC) long term regional goal for the completion of 500 miles of Circuit Trails in the Greater Philadelphia Region by 2040 and an intermediate goal of a 180 new miles to be completed by 2025. Circuit Trails has requested this resolution of endorsement to achieve

the goals set, and encourage the support of our neighboring townships to the same.

18G authorizes the appointment of *Kevin P. Nerwinski, Esq.* as the new Fund Commissioner to represent the Township on the Garden State Municipal Joint Insurance Fund Board of Commissioners due to the retirement of former manager, Richard Krawczun.

18H authorizes the Township's portion of the **\$9,000.00** court ordered payment to *Edward J. Buzak, Esq.* as special counsel relating to the Third Round Housing Element and Fair Share Plan court proceedings.

18I authorizes a **\$21,675.35** increase in the contract amount with *eConsult Solutions* who provided expert services throughout the declaratory judgment action seeking to establish the Township's Third Round Housing Element and Fair Share Plan court proceedings.

18J authorizes a **\$3,500.00** increase in the contract with *Elizabeth McKenzie, P.P., P.A.*, as the Township's Community Planning and Development Specialist for the Third Round Housing Element and Fair Share Plan court proceedings.

18K authorizes the additional payment of **\$11,690.00** to *Nassau Capital Advisors, LLC* as a member of a consortium in the legal matter relating to the Third Round Housing Element and Fair Share Plan court proceedings.

18L authorizes the additional payment of **\$16,306.67** to the court appointed *Special Regional Master* as a member of a consortium in the legal matter relating to the Third Round Housing Element and Fair Share Plan court proceedings.

18M through **O** authorizes the renewal of ABC Licenses for 2017 to 2018.

18P authorizes a shared services agreement with the City of Trenton for a public health nurse for childhood lead poisoning prevention.

18Q through **V** are miscellaneous administrative resolutions involving release of bonds and refunds of escrows for a variety of matters.

18W authorizes the amendment of the contract of *Arora and Associates, PC*, the appointed Traffic Consultant for the Planning Board by **\$20,000.00**. These routine increases for the Planning and Zoning Board consultants allow for them to bill against the escrow accounts provided by the applicants. The Planning Board has been very active necessitating the need for this request.

18X authorizes the rejection of the bid for Fireworks Food Vendor due to non-compliance.

18Y and **Z** authorizes the release of bonds for *Morris Hall Meadows at Lawrence*.

18AA authorizes *Princeton Healthcare System* as the provider for the Employee Assistance Program. The annual cost is **\$4,700.00**.

18BB authorizes the compensation for the Public Defender, Judge and Prosecutor for special sessions.

18CC authorizes the acceptance of Bonding for *Lidl US Operations*. *Lidl* is a supermarket chain that acquired land near Costco and is developing it for a food store location.

18DD authorizes upgrades to the Police Department's Booking and DUI Rooms for a total amount of **\$15,471**. These measures are to improve officer safety while in the performance of their duties when interacting with detained individuals.

18EE endorses an ETS proposal for a wastewater conveyance system expansion and new flow equalization basin to improve functioning and service to buildings on site.

18FF amends the professional services contract awarded to *Banc3* for inspection services for Planning Board and Zoning Board projects for 2017. The increases total **\$40,000.00**. Inspection services for development and capital projects are provided by consultants. The Township no longer has any in-house inspection staff. Inspection services for 2017 were awarded to *Banc3*. Their contract is increased as necessary to provide for the ongoing inspection of both development and capital projects. This current increase will provide for the inspection of our 2017 Concrete and Road Program. These funds were not available at the time of their last contract amendment.

18GG and **HH** authorize the release of various bonds.

18II authorizes the increase of the contract for the Planning Board Attorney (*Mason, Griffin & Pierson*) by **\$10,000** subject to a maximum of **\$35,000**.

18JJ authorizes the increase of the contract of Planning Board Consultant (*Philip B. Caton, PP, AICP*) by **\$10,000** subject to a maximum of **\$130,000**.

18KK authorizes the increase of the contract of the Township Attorney (*David Roskos, Esq.*) by **\$50,000** subject to a maximum of **\$155,000**.

18LL through **NN** authorizes various RFPS.

18OO authorizes a special item of revenue for *Alcohol Educations Rehabilitation Fund-DWI* from the State in the amount of **\$3,603.03**.

18PP and **QQ** are various refunds.