

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road
Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council
FROM: Kevin P. Nerwinski, Esq., Municipal Manager/QPA
DATE: December 1, 2017



UPCOMING MEETING

December 5, 2017

Special Presentation

There are no special presentations scheduled for this meeting.

Awarding, Amending and/or Rejecting of Bids

9A. Awarding a contract to Mazza Mulch, Inc. for the Removal of Ash Trees and Stumps/Roots – Phase 5. The contract amount is \$23,400. The trees are being removed from Alexandria Court, Bayless Drive, Karena Lane, Millerick Avenue, Province Line Road and White Pine Circle. The funds are available through the *Ash Tree Hazard Mitigation/Replacement Program Account*.

Introduction of Ordinances

10A. Introduction of an ordinance amending *Ordinance Nos. 599-70 and 1403-94* in their entirety. Amending Chapter 10 of the *Lawrence Township Administrative Code* entitled “*Garbage and Refuse*”. This amendment is being revised to include (in Sections 1 and 2) “tenant, mortgagee its agent and/or assigns” as responsible parties in each section. The absence of these terms has proven to create a void in enforcement efforts.

10B Introduction of an ordinance revising *Section 409*, The Apartment and Townhouse District of the *Land Use Ordinance of the Township of Lawrence*. The change of a portion of the RD zone to an AT zone is necessary for compliance with our new affordable housing obligations. It is basically an overlay at the end of Lenox Drive.

10C Introduction of an ordinance revising *Section 421* of the *Land Use Ordinance*. This is necessary to include standards for affordable housing in the Regional Commercial Zone (the Quakerbridge Mall site) for compliance with our new affordable housing obligations.

10D Introduction of an ordinance amending the *Land Use Ordinance* establishing affordable housing procedural and eligibility requirements to comply with our new affordable housing obligations.

Adoption of Ordinances

11A Adoption of *Ordinance No. 2281-17* amending *Ordinance No. 2221-15* establishing provisions governing special duty assignments for police officers. This amendment provides the framework and policy for special duty assignments for police officers. The assignments (performed while off-duty) will be implemented and managed by a vendor, Visual Computer Solution, Inc. a company currently providing the Police Department with scheduling services under the P.O.S.S. program. This service will eliminate administrative hours within the PD to manage and implement the special duty scheduling and will be provided at no cost to the Township. NOTE: This new ordinance reconciles the terms “off-duty” and “special duty” assignments throughout. This term also conforms to the language referenced in the applicable labor agreements. Special duty assignments are performed while an officer is “off-duty.”

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, accepting and releasing various bonds and releasing project escrow funds.¹

18F.1 Awards a professional services contract to Van Note-Harvey Associates for work relating to the Dyson Tract in the amount of \$15,600. Specifically, for an alternatives analysis to consider and evaluate conceptual connection routes throughout the tract for the LHT. Funding for this project is from a grant by DVRPC.

18G.1 Authorizes the Township to apply for and accept the New Jersey Division of Highway Traffic Safety Grant known as “*Drive Sober or Get Pulled Over 2017 Statewide Year End Holiday Crackdown.*” This grant is sponsored by the New Jersey Division of Highway Traffic Safety and runs from December 8, 2017 through January 1, 2018. The amount of the grant is \$5,500 for overtime enforcement funding.

18H.1 Authorizes the Lawrence Township Tax Collector or Designated Municipal Official to bid at the December 11, 2017 Tax Sale for the tax title lien against any property which carries the designation of “low and moderate income” or “affordable housing” unit. This would enable the Township to preserve these type of units that may be considered a “public purpose”.

18H.2 Authorizes the Township to transfer funds between appropriations in the 2017 budget.

18H.3 Authorizes the Chief Financial Officer to transfer unused funds from the Snow Removal Trust Account. A total of \$137,000 will be moved from Snow Removal Salary and Wages and Other Expenses into the Lawrence Township Trust Account for Snow Removal to be used in another year.

18H.4 Authorizes the Municipal Attorney to foreclose upon the tax lien on properties located at 27 Pollion Court and 37 Chamberlain Court currently a part of our affordable housing plan.

¹ I Mayor and Council Members please let me know if you have any questions on resolutions not detailed in the report.