

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## **MEMORANDUM**

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TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: May 13, 2016

### **UPCOMING MEETING**

#### **UPCOMING MEETING 5/17/2016**

##### Special Recognitions and Presentations

Mr. Robert Filler, Executive Director of the Ewing Lawrence Sewerage Authority (ELSA) and Christopher Langhart, Esquire will present information on proposed financing by ELSA through the New Jersey Environmental Infrastructure Trust Program for plant upgrades.

##### Awarding, Amending and/or Rejecting of Bids

There are three bid awards and one change order.

Resolution 9-A authorizes a bid award to Earle Asphalt Company or Farmingdale, New Jersey for various road work, improvements to park paths, Central Park parking lot improvements and ancillary work. The amount of the award is \$1,041,013.13. Funding is available from the Open Space Trust Fund and various capital improvements.

Resolution 9-B authorizes a bid award to American Tennis Courts, Incorporated of Baltimore, Maryland for the refurbishment of the tennis court at Colonial Lake Park. The amount of the award is \$127,251. Funding is available from the Open Space Trust Fund.

Resolution 9-C authorizes a bid award to Greenscape Landscape Contractors, LLC of Glenside, PA for landscape improvements along the Eggert Crossing Greenway. The amount of the contract is \$24,500. Funding is available from the Open Space Trust Fund.

Resolution 9-D authorizes a change order to a previous award of bid to AVS Installations of Edison, New Jersey for the installation of technology improvements in the Lawrence Township Emergency Operations Center (Police Headquarters Community Room). The amount of the change order is \$1,096. The purpose for the change order is the installation of amplifiers to strengthen the internet connection of certain work locations. Funding is available from the appropriation for Emergency Management Other Expenses.

### Introduction of Ordinances

There are no ordinances for introduction.

### Adoption of Ordinances

There are four ordinances for adoption.

Ordinance 11-A amends the Lawrence Township Municipal Land Use Ordinance by adopting a new flood plain overlay district in compliance with new regulations established by the Federal Emergency Management Agency (FEMA). Lawrence Township will be applying the same current standards such as buffers, set-backs, elevations, etc. but the new ordinance will be more cohesive with new FEMA standards. Adoption of this amendment ensures that Lawrence Township property owners can participate in the National Flood Insurance Program.

Ordinance 11-B amends the Lawrence Township Administrative Code section of flood plain requirements. The basis of the changes are consistent with the reasons as described in the amendment to the Lawrence Township Municipal Land Use, although the administrative code amendments also adopt new flood plain map dates and addresses enforcement.

Ordinances 11-C, 11-D and 11-E amend previously adopted bond ordinances to authorize an additional purpose for which bond proceeds may be applied. The additional purpose is acquisition of turn-out gear.

Ordinance 11-F amends the salary ordinance of unclassified and exempt employees by increasing the annual salary/per meeting rate of pay for "Secretary/Board & Committee" from \$1,300 to \$1,800 per year. The last adjustment to this compensation was 2009. It is necessary to note that the compensation is only paid when the assigned committee holds a meeting, cancelled meetings are not compensated.

### Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A authorizes the appointment of Kenneth Pacera as Tax Assessor effective June 1, 2016 with a term of office from July 1, 2016 through June 30, 2020.

Resolution 18-B amends the professional services contract of Van Cleef Engineering Associates for the providing of inspection services of Lawrence Township capital improvement projects. The amount of the increase is \$15,000 and the new contract maximum is \$35,000. Funding is available from various capital improvement ordinances. Resolution 18-D authorizes the annual Township fireworks display at Rider University on

July 1.

Resolution 18-E consents to the issuance of \$4,800,000 of financing by the Ewing Lawrence Sewerage Authority through the New Jersey Environmental Infrastructure Trust Program.

Resolution 18-H amends the professional services contract of Mason, Griffin & Pierson represented by Edwin Schmierer, Esquire for legal services as substitute attorney for the Planning Board. The amount of the increase is \$1,200 and the new contract maximum is \$3,200. Funding is available from applicant escrow fees.

Resolution 18-I and 18-H are "Chapter 159" resolutions authorizing an amendment to the 2016 adopted municipal budget by anticipating grant revenue in the amounts of \$3,905.65 and \$11,823.20 and appropriating the same for United State Department of Justice Bulletproof Vest Partnership.

Resolution 18-N authorizes utilization of a state contract vendor for the purchase of five (5) Ford Interceptor AWD vehicles in the amount of \$133,591. Funding is available from 2016 current fund budget appropriations.

Resolution 18-O authorizes a professional services contract with Clark Caton Hintz for planning and design work associated with the HVAC replacement at the Lawrence Township Senior Center. The amount of the contract is \$19,000. Funding is available from a capital improvement ordinance that authorized the project.

Resolution 18-P authorizes a professional services contract with Clark Caton Hintz for planning and design work associated with the roof replacement at the Lawrence Township Department of Public Works facility. The amount of the contract is \$34,300. Funding is available from a capital improvement ordinance that authorized the project.

Please feel free to contact me should you have any questions about the agenda.