

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: January 29, 2016

UPCOMING MEETING

UPCOMING MEETING 2/2/2016

Awarding, Amending and/or Rejecting of Bids

There is one bid award.

Resolution 9-A authorizes an award of bid to AVS Installation, Incorporated of Edison, New Jersey for the purchase and installation of audio visual equipment in the Lawrence Township emergency operation center. The amount of the award is \$62,447. Funding is available from a previously adopted capital improvement ordinance, \$62,000 and Office of Emergency Management, Other Expenses, \$447.

Introduction of Ordinances

There are no ordinances for introduction.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A amends the salary ordinance governing unclassified and exempt employees. The three changes are the following; adds an hourly rate for substitute firefighters, adds a stipend for "Fire Crew Coordinator" and adds a salary schedule for employees hired after January 1, 2016. Employees hired after that date receive a step increase on the anniversary date of becoming employed but the "steps" within the Grade are not adjusted by annual cost of living adjustments.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-C authorizes a professional services agreement to Van Cleef Engineering Associates for the providing of engineering inspection and review services. The amount of the award is \$15,500. Funding is available from applicant escrow fees and the appropriation for Engineering, Other Expenses. The contract period is for January 2016.

Resolution 18-J authorizes utilization of a state contract vendor, Morton Salt, Incorporated of Chicago, Illinois for the purchase of rock salt. Funding is available from the Snow Removal Trust Fund and Snow Removal, Other Expenses appropriation in the operating budget.

Resolution 18-K authorizes a professional services agreement with Capehart & Scatchard, PA of Mount Laurel, New Jersey and represented by Prudence M. Higbee, Esquire for the providing of legal representation on workers compensation matters. The amount of the contract award is \$10,000. Funding is available from the Self-Insurance Trust Fund.

Resolution 18-L amends the 2015 professional services contract of The Noise Consultancy, LLC of Flemington, New Jersey in the amount of \$3,500. The new contract maximum is \$17,500. Funding is available from applicant escrow fees.

Resolution 18-N authorizes a professional services agreement between Lawrence Township and James Kochenour, P.E. of Arora and Associates to serve as Traffic Consultant to the Lawrence Township Zoning Board of Adjustment.

Resolution 18-O authorizes a professional services agreement between Lawrence Township and Brian Slaugh, PP, AICP of Clarke Caton Hintz to serve as Planning Consultant to the Lawrence Township Zoning Board of Adjustment.

Resolution 18-P authorizes a professional services agreement between Lawrence Township and Neil Yoskin, Esquire of Sokol Behot, LLC. to serve as substitute Attorney to the Lawrence Township Zoning Board.

Resolution 18-Q authorizes a professional services agreement between Lawrence Township and Edwin Schmierer, Esquire of Mason, Griffin & Pierson to serve as Attorney to the Lawrence Township Zoning Board of Adjustment.

Resolution 18-R authorizes amendments to the 2016 Temporary Budget.

Resolution 18-S amends the 2015 professional services contract of Philip Caton, PP, AICP, for services as Planning Consultant to the Lawrence Township Planning Board. The amount of the increase is \$6,100 and the new contract maximum is \$112,100. Funding is available from applicant escrow fees.

Resolution 18-T amends the 2015 professional services contract of James Kochenour of Arora and Associates for services as Traffic Consultant to the Lawrence Township Planning Board. The amount of the increase is \$1,400 and the new contract maximum is \$73,900. Funding is available from applicant escrow fees.

Please feel free to contact me should you have any questions about the agenda.