

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: March 13, 2015

UPCOMING MEETING

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Awarding and/or Rejecting of Bids

There are four bid awards and one bid rejection.

Resolutions 9-A through 9-D authorize the award of contracts to various contractors for the performing of housing rehabilitation projects under the Affordable Housing Rehabilitation Program. The awards are the following; Neumann Construction in the amount of \$13,900 for 355 Eggert Crossing Road, NDP Construction, LLC in the amount of \$14,160 for 43 Voscek Court, Paulsen Remolding in the amount of \$19,467.23 for 173 Carter Road and ANPE Corporation in the amount of \$24,850 for 2218 Brunswick Pike. All funding is available from developer fees paid to Lawrence Township and reserved for affordable housing activities.

Resolution 9-E authorizes rejection of a proposal from Princeton Tennis Program of Princeton, New Jersey for the providing of youth tennis lessons in Lawrence Township. The proposal is recommended for rejection due because of mandatory documentation not being fully submitted.

Introduction of Ordinances

There is one ordinance for introduction.

Ordinance 10-A authorizes the establishment of an "appropriation CAP Bank". The municipal budget law permits a governing body to adopt a CAP bank ordinance up to 3.5% in order to retain authorization to increase appropriations in the current budget year or either of the two subsequent budget years. The CAP rate for 2015 is 1.5%. The statute limits appropriation increases to 2.5 % or the Cost of Living Adjustment whichever is less. The additional authorization does not impact the current tax rate or require actual cash reserves it is simply retained authority for future use.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A authorizes various capital improvements with an aggregate cost of \$1,697,325 and permits the issuance of \$1,431,325 in bonds or notes. The ordinance includes \$266,000 in funds that provide for a cash payment toward the authorized improvements, this is in excess of the statutory requirement of a minimum down payment of five-percent (5%) of the amount of bonds or notes authorized. Providing a higher funded amount toward the improvements in excess of the minimum required, reduces the amount of debt to be issued and hedges against potential future interest rate increases.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A authorizes the establishment of a trust account, subject to the approval of the New Jersey Division of Local Government Services, for the dedicated use of penalty fees collected from Driving Under the Influence (DUI) violations. Effective March 1, 2015 anyone charged and convicted of a DUI offense is subject to an additional penalty of \$25 which is to be dedicated to the purchase and installation of in-car video systems for newly purchased police vehicles.

Resolution 18-B authorizes the placement of liens on properties for unpaid municipal charges at locations where Lawrence Township hired a private lawn service company to abate weeds and obnoxious growth.

Resolution 18-C authorizes the sale of an affordable housing unit owned by Lawrence Township to Joanna Sosnowski in the amount of \$110,000.

Resolution 18-D establishes the Lawrence Township municipal open space tax rate at .03 per \$100 of assessed value for the year 2015. The rate remains unchanged from 2014.

Resolution 18-I authorizes an increase in appropriations to the 2015 temporary municipal budget.

Resolution 18-J authorizes the cancellation of a 2014 appropriation for the "municipal match" required under the terms of the 2014 Municipal Alliance Grant that was adopted as a "Chapter 159" resolution during the prior fiscal year. The Alliance grant had changed the funding calendar during 2014. The original portion of the grant included the full-year required match, which caused the over appropriation of the township share.

Resolution 18-N authorizes the transfer of available appropriations between 2014 Appropriation Reserves.

Resolution 18-O authorizes the transfer of unexpended funds from the 2014 appropriation for Snow Removal to the Snow Removal Trust Fund.

Please feel free to contact me should you have any questions about the agenda.