

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: June 11, 2015

UPCOMING MEETING

UPCOMING MEETING 6/16/2015

Special Presentation

Presentation of Shade Tree Advisory Committee Annual Report.

Awarding and/or Rejecting of Bids

There are four award of bids.

9-A authorizes an award of bid to RTC Restaurant Corporation for the purchase of an additional Plenary Retail Distribution License. The amount of the successful bid is \$900,000. The bid award is subject to a required police investigation of the principals of the corporation.

9-B authorizes an award of bid to First Priority of Manchester, New Jersey for the purchase of two (2) Class I, Type II Rear Wheel Drive Ground Transport Ambulances. The amount of the award is \$186,530. Funding is available from previously adopted capital improvement ordinances and the appropriation for Ambulance Services Other Expenses.

9-C and 9-D authorize the award of bids for summer recreation program transportation services.

Introduction of Ordinances

There are three ordinances for introduction.

Ordinance 10-A authorizes a mutual aid agreement for emergency police services to be provided by participating police departments in Mercer County.

Ordinance 10-B authorizes an amendment to the salary ordinance of unclassified/exempt employees for the purpose of adding the position of Principal Technician, Management Information Systems. The position has been included in the 2015 adopted municipal budget and continues to be consistent with the policy of placing where possible civilian employees into job functions that were being performed by uniformed police officers.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A appropriates the amount of \$55,000 from the General Capital Fund Balance for the providing of installation of energy efficient upgrades in the following municipal buildings; Municipal Building, Public Works Facility and Senior Center. The funds will be replaced from unspent capital ordinance balances where the authorized projects are complete.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A requests authorization from the Director of the Division of Local Government Services for the establishing of a Trust Fund for use of revenues collected from vehicle owners that had their vehicle impounded by the Lawrence Police.

Resolution 18-B authorizes the use of a state contract vendor, RJ Walsh Associates, Incorporated of East Windsor, New Jersey for the providing of maintenance and repairs of fuel dispensing equipment. Funding is available from the appropriation for Vehicle Maintenance Other Expenses.

Resolution 18-C authorizes the cancelation of funded and unfunded capital improvement ordinance balances where the projects are complete. The cancelled amount of funded balances is \$57,086.58. This amount will be credited to General Capital Fund Balance and replace the expenditure from the previous contract award for energy efficient upgrades. The cancelled amount of unfunded balances is \$199,178.70. These two cancellations will reduce the amount of debt authorized and outstanding.

Resolution 18-K amends the professional service contract of Arora and Associates represented by James Kochenour, P.E. for the providing of traffic consultant services to the Lawrence Township Planning Board. The amount of the increase is \$25,000 with a new contract maximum of \$42,500. Funding will be made available from applicant escrow fees.

Resolution 18-O authorizes the entering into an agreement with Princeton for the joint purchase and operation of a fourteen (14) foot wide leaf turner. The equipment will be used at the Joseph H. Maher Ecological Center.

Resolution 18-Q amends the professional service contract of Eckert Seamans, Cherin & Mellott, LLC represented by David Roskos, Esquire for the providing of legal services to Lawrence Township. The amount of the increase is \$40,000 with a new contract maximum of \$137,502.18. Funding is available from the appropriation for Legal Services, Other Expenses, the Affordable Housing Trust Fund and Self-Insurance Trust Fund.

Resolution 18-R awards a professional services contract to Banc 3 represented by Jeffrey Richter, P.E. for the providing of engineering services and obtaining of permits necessary for the maintenance dredging of Colonial Lake. The amount of the contract is \$41,800. Funding is available from a 2015 capital improvement ordinance.

Resolution 18-S authorizes a "Chapter 159" resolution for the inclusion of revenue and the appropriation of said revenue in the amount of \$2,534.13 for the purpose of Municipal Court Alcohol Education, Rehabilitation and Enforcement.

Resolution 18-T authorizes the use of a state contract vendor, Winner Ford of Cherry Hill, New Jersey for the purchase of one (1) 2016 4x4 F-250 Extended Cab Pick-Up. The amount of the purchase is \$28,671. Funding is available from a 2015 capital improvement ordinance.

Resolution 18-U ratifies the collective bargaining agreement between FMBA, Local 396 and Lawrence Township for the period of January 1, 2014 through December 31, 2015.

Resolution 18-V awards a professional services contract to Affordable Housing Administrators of Point Pleasant, New Jersey for the providing of services to support the Lawrence Township Affordable Housing Rehabilitation Program. The amount of the contract is \$36,500. Funding is available from the Affordable Housing Trust Fund.

Please feel free to contact me should you have any questions about the agenda.