

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## **MEMORANDUM**

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TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: July 17, 2015

### **UPCOMING MEETING**

#### **UPCOMING MEETING 7/21/2015**

##### Awarding and/or Rejecting of Bids

There are two bid awards and one bid rejection.

Resolution 9-A authorizes an award of bid to Dan Swayze & Son, Incorporated of Scotch Plains, New Jersey for striping of the various roadways, crosswalks, handicapped parking stalls and the parking lot at the Steven J. Groeger Athletic Fields. The amount of the contract is \$58,316. Funding is available from previously adopted capital ordinances.

Resolution 9-B authorizes an award of bid to Earle Asphalt Company of Farmingdale, New Jersey for road repairs. The repairs are for specific roadway sections and are as follows; mill and overlay for Carnegie Road, Carson Road, Central Park, Denow Road, Keefe Road, Province Line Road, Public Works Facility and Van Kirk Road. The amount of the award is \$325,313.13. Funding is available from previously adopted capital ordinances.

Resolution 9-C authorizes rejection of bids received for the project known as Entrance Improvements Community Center. The bid prices received were in excess of the Engineer's cost estimates and the amount of authorized funding. The bid specifications will be revised with the intended result being lower prices.

##### Introduction of Ordinances

There are no ordinances for introduction.

## Adoption of Ordinances

There are two ordinances for adoption.

Ordinance 11-A authorizes a mutual aid agreement for emergency police services to be provided by participating police departments in Mercer County.

Ordinance 11-B authorizes an amendment to the salary ordinance of unclassified/exempt employees for the purpose of adding the position of Principal Technician, Management Information Systems. The position has been included in the 2015 adopted municipal budget and continues to be consistent with the policy of placing civilian employees into job functions that were being performed by uniformed police officers.

## Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolutions 18-A, B & C authorize the renewal of Alcoholic Beverage Licenses for 2015-2016.

Resolution 18-E authorizes a change order to the contract of Clarke Caton Hintz for landscape architectural design services for the installation of a Pergola at the Carriage Park property. The amount of the increase is \$3,000. Funding is available from the surety bond funds deposited in the Lawrence Township Municipal Improvement Fund and dedicated to projects on the Carriage Park site.

Resolution 18-G seeks support from New Jersey State Legislators that the "local" portion of the State Pension system continue to be accounted for independently of the "state" portion of the system. The "local" systems are funded in excess of 74% and combining the local and state systems will decrease that level of funding. Combining the systems will result in higher pension appropriations in municipal budgets and place upward pressure on the local property tax rate. Pension contributions from "local" participants has been and continues to be funded at 100%.

Resolution 18-I authorizes that the due date for third-quarter tax payments be delayed until Friday, September 4. The mailing of third-quarter tax bills has been delayed awaiting certification of state-aid. There is a minimum of twenty-five days notice required to taxpayers that taxes are due.

Resolution 18-J authorizes the acceptance of a grant from the state of New Jersey "Drive Sober or Get Pulled Over 2015 Statewide Labor Day Crackdown" program. Resolution 18-K authorizes the grant application itself in the amount of \$5,000.

Resolution 18-P authorizes a "Chapter 159" resolution for the inclusion of grant revenue in the amount of \$250,000 and the appropriation of the same. The grant is from the Federal Emergency Management Agency through the New Jersey Department of Law and Public Safety for the installation of a new emergency generator at the Lawrence Township Senior Center and an upgrade of a transfer switch at the Lawrence Road Fire House.

Resolution 18-S authorizes the cancellation of taxes at 290 Eggert Crossing Road. The property is the former Mrs. G's warehouse and has been purchased by the Lawrence Township School District. The site will service the District's maintenance operations.

Resolution 18-X authorizes the use of a state contract vendor, Tactical Public Safety of West Berlin, New Jersey for the providing of new mobile remote radios. The new radios will be utilized by the Lawrence Township Emergency Medical Services. The amount of the purchase is \$49,007.52. Funding is available from a previously adopted capital improvement ordinance.

Resolution 18-Y authorizes a purchase through the National Joint Purchase Alliance from Altec Industries of Plains, Pennsylvania for the providing of a forty-five foot (45') aerial truck for the Department of Public Works. This transaction will replace an existing aerial truck. The amount of the purchase is \$118,788. Funding is available from a previously adopted capital improvement ordinance.

Resolution 18-Z authorizes a purchase through the National Joint Purchase Alliance for the providing of a Kubota tractor from Mid-State Equipment Company of Titusville, New Jersey. The amount of the purchase is \$155,375.10 of which the Township share is \$77,687.55. This is a joint purchase with Princeton. The equipment will be used at the Joseph H. Maher Ecological Facility. Funding is available from a previously adopted capital improvement ordinance.

Resolution 18-AA authorizes the use of a state contract vendor, Beyer Ford of Morristown, New Jersey for the purchase of one (1) Ford Explorer 4WD Sport Utility Vehicle. The amount of the purchase is \$24,783. The vehicle will replace a current SUV in the Health Department. Funding is available from a previously adopted capital improvement ordinance.

Resolution 18-BB authorizes the use of a state contract vendor, Bucks County International of Langhorne, Pennsylvania for the purchase of one (1) single axel dump truck. The amount of the purchase is \$122,954. Funding is available from a previously adopted capital improvement ordinance.

Resolution 18-CC authorizes the submission of a grant application and, if awarded, acceptance of the grant from the New Jersey State Police for Emergency Management Assistance/Emergency Management Performance. The application is for the maximum grant award of \$5,000.

Resolution 18-EE authorizes the Municipal Manager to proceed with the purchase of affordable housing units being sold at Sheriff Sale due to foreclosure. The purpose is to retain the inventory of designated affordable housing units.

Please feel free to contact me should you have any questions about the agenda.