

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: December 11, 2015

UPCOMING MEETING

Awarding, Amending and/or Rejecting of Bids

There is one change order and one award of bid.

Resolution 9-A authorizes a change order in the amount of \$4,501 to the contract of Dan Swayze & Son, Incorporated previously awarded for various road and parking lot striping. The purpose of the change order is to adjust for field modifications and final installed quantities. The new contract maximum is \$62,817. Funding is available from capital ordinances previously adopted for this purpose.

Resolution 9-B authorizes a bid award to NDP Construction of Middletown, New Jersey for the rehabilitation of 58 Merritt Drive. The amount of the contract is \$19,830. Funding is available from the Affordable Housing Rehabilitation Grant Program.

Introduction of Ordinances

There are no ordinances for introduction.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A amends the Lawrence Township ordinance regulating towing and storage services by making the following changes; the application fee will be clarified as not being refundable, will provide a process and fee for re-inspection when an application of a tower has been denied and adds "recovery" to the list of services which are to be provided to the Township at no cost if required by the Police Department.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-F authorizes the use of a State Contract Vendor, GovDeals, Incorporated, for the providing of internet auctioning services.

Resolution 18-G authorizes a new lease between the Lawrence Township Historical Society and the Township of Lawrence for the site known as the Brearley House. The lease will be for a period of fifteen (15) years with an option of an additional ten (10) year renewal. The rent is in the amount of one-dollar (\$1.00) annually.

Resolution 18-H authorizes the one-year contract award, which is the final year of the original three-year award, to Vital Communications of Trenton, for the providing of on-line data processing services for the Tax Collector and Tax Assessor offices. The amount of the award is \$43,329. The award is subject to the appropriation of funds for this purpose in the 2016 municipal budget.

Resolution 18-I authorizes the transfer of funds between 2015 Current Fund budget appropriations.

Please feel free to contact me should you have any questions about the agenda.