

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## **MEMORANDUM**

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TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: November 24, 2015

### **UPCOMING MEETING**

#### **UPCOMING MEETING 12/1/2015**

##### Special Presentations

Angelo Onofri, Mercer County Prosecutor will present an overview of various protocols regulating current law enforcement practices.

##### Awarding, Amending and/or Rejecting of Bids

There are four change orders for consideration.

Resolution 9-A authorizes a change order in the amount of \$537.07 to the contract of Clark Caton Hintz awarded for design services for roof renovations and replacements. The purpose for the change order is to pay the cost of reimbursable expenses. The new contract maximum is \$38,037.07. Funding is available from a previously adopted capital ordinance for said purpose.

Resolution 9-B authorizes a change order in the amount of \$9,017.33 to the contract of Earle Asphalt awarded for various road improvement repairs. The purpose of the change order is to adjust for final installed quantities. The new contract maximum is \$334,330.46. Funding is available from the capital ordinance that authorized said purpose.

Resolution 9-C authorizes a change order in the amount of \$1,369 to the contract of Northeast Roof Maintenance, Incorporated for various roof repairs and replacements. The purpose of the change order is to adjust for final installed quantities. The new contract maximum is \$239,619. Funding is available from the capital ordinance that authorized said purpose.

Resolution 9-D authorizes a change order in the amount of \$30,000 to the contract of Van Cleef Engineering Associates for the providing of engineering inspection services related to Planning and Zoning Board projects. The new contract maximum is \$52,500. Funding will be made available from various applicant escrow fees.

## Introduction of Ordinances

There is one ordinance for introduction.

Ordinance 10-A amends the Lawrence Township ordinance regulating towing and storage services by making the following changes; the application fee will be clarified as not being refundable, will provide a process and fee for re-inspection when an application of a tower has been denied and adds “recovery” to the list of services which are to be provided to the Township at no cost if required by the Police Department.

## Adoption of Ordinances

There are no ordinances for adoption.

## Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-C defines the boundaries for the Sabbath in accordance with the Jewish religious law within Lawrence Township. The boundaries have been previously established for a period of ten years, which time period has expired, and a new ten year period is authorized to commence.

Resolution 18-E authorizes the entering into a Mutual Aid and Assistance Agreement between the Mercer County Office of Emergency Management and municipalities within the County including Lawrence Township. A previously adopted mutual aid agreement was authorized for police services.

Resolution 18-F amends the professional services contract of Genova, Burns, LLC for the providing of legal services on labor matters. The amount of the increase is \$15,000. The new contract maximum is \$30,000. Funding is available from the appropriation for Legal Services, Other Expenses.

Resolution 18-H authorizes a shared services agreement for health clinic services between Hamilton Township and Lawrence Township.

Resolution 18-I authorizes the sale through auction of surplus items no longer needed for public use or not claimed by the lawful owner.

Resolution 18-J amends the professional services contract of David Roskos, Esquire as Township Attorney for the providing of general legal services and on matters of affordable housing. The amount of the increase is \$45,000. The new contract maximum is \$277,502.18. Funding is available from the Affordable Housing Trust Fund Account (\$30,000) and the appropriation for Legal Services, Other Expenses (\$15,000).

Resolution 18-K authorizes the transfer of funds between 2015 Current Fund budget appropriations.

Resolution 18-L authorizes the transfer of unspent 2015 appropriations for Snow Removal from the Current Fund to the Snow Removal Trust Fund.

Please feel free to contact me should you have any questions about the agenda.