

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: August 12, 2015

UPCOMING MEETING

UPCOMING MEETING 8/18/2015

The Township Council will interview and appoint an individual to fill the Councilmember vacancy due to the passing of Councilman Stephen Brame. The individual will fill the vacancy until the General Election in November 2015.

Awarding and/or Rejecting of Bids

There is one bid change order and one bid award.

Resolution 9-A authorizes a change order to increase the amount of the contract with Thor Construction Group, LLC for work on the Colonial Lake fence project. The amount of the increase is \$1,740.00 and the new contract maximum is \$44,740.00. The increase is due to final as built quantities. Funding is available from a capital ordinance authorized for this purpose and adopted previously.

Resolution 9-B authorizes an award of bid to Midwest Bio-Systems, Incorporated of Tampico, Florida for the purchase of an Aeromaster leaf turner to be utilized at the Joseph Maher Ecological Facility. The amount of the contract is \$104,030.00. The equipment will be a joint purchase with Princeton and the cost will be equally apportioned. Funding from Lawrence Township is available from previously adopted capital ordinances.

Introduction of Ordinances

There is one ordinance for introduction.

Ordinance 10-A amends the Lawrence Township Administrative Code to create fees to cover the administrative costs of impounding, processing and storing motor vehicles.

Adoption of Ordinances

There are no ordinances for adoption.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-D certifies that the members of Township Council have reviewed at a minimum the 2014 Lawrence Township Comprehensive Annual Financial Report (CAFR)/Audit “comments and recommendations”.

Resolution 18-J amends the professional services contract of Philip Caton, PP, AICP of Clarke Caton Hintz as Planning Consultant to conduct an affordable housing build-out analysis of Lawrence Township.

Resolution 18-K amends the professional service contract of Arora and Associates represented by James Kochenour, P.E. for the providing of traffic consultant services to the Lawrence Township Planning Board. The amount of the increase is \$10,000 with a new contract maximum of \$52,500. Funding will be made available from applicant escrow fees.

Resolution 18-L amends the professional service contract of Arora and Associates represented by James Kochenour, P.E. for the providing of traffic consultant services to the Lawrence Township Zoning Board of Adjustment. The amount of the increase is \$10,000 with a new contract maximum of \$37,000. Funding will be made available from applicant escrow fees.

Resolution 18-Q requests the New Jersey Department of Agriculture to conduct a survey for gypsy moth egg masses within Lawrence Township.

Resolution 18-S authorizes the waiving of interest due to Lawrence Township from a mortgage written in 1984 to Jesse and Henrietta Bethea from the Small Cities Housing Rehabilitation Program. A loan in the amount of \$8,775 was granted for housing rehabilitation work at their residence at 251 Johnson Avenue. The mortgage provided for an interest rate of one-percent (1%). The property is now in the Bethea estate and title is being transferred to a new owner. The original mortgage amount will be paid to Lawrence Township once title is transferred. The waiving of the interest is recommended because when researching other similar mortgages from the Small Cities Program it was discovered that interest was not being charged to other program participants. The amount of interest to be waived is \$2,676.

Resolution 18-T authorizes use of a State Contract vendor, Upstate Wholesale Supply, Incorporated of Victor, New York for the purchase of five (5) mobile computing systems for deployment in the Emergency Medical Service operation. The amount of the contract is \$23,538.80. Funding is available from previously adopted capital ordinances and the 2015 appropriation for Emergency Medical Services, Other Expenses.

Resolution 18-U authorizes a professional service agreement with Brinkerhoff Environmental Services, Incorporated of Manasquan, New Jersey for the providing of environmental engineering services and installation of ground water monitoring wells at the former Department of Public Works maintenance facility at 1461 Ohio Avenue. The amount of the contract is \$15,450.

Please feel free to contact me should you have any questions about the agenda.