

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## **MEMORANDUM**

---

---

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: April 2, 2015

### **UPCOMING MEETING**

#### **UPCOMING MEETING 3/17/2015**

##### Awarding and/or Rejecting of Bids

There are no bid awards or rejection of bids.

##### Introduction of Ordinances

There are two ordinances for introduction.

Ordinance 10-A authorizes an increase in the permitted number of alcohol retail distribution licenses that may be issued by Lawrence Township. The number of permitted "distribution" licenses will change from three to four. The expansion of licenses authorized is based on a population increase. A New Jersey municipality may have one "distribution" license for each 7,500 residents.

Ordinance 10-B authorizes repairs to roadways damaged by weather conditions during the winter of 2014-2015. The ordinance appropriates \$150,000 and authorizes the issuance of \$142,500 in bonds or notes to finance the repairs. The road surfaces to be repaired are; Carson Road, Cold Soil Road, Denow Road, Fackler Road, Federal City Road, Keefe Road, Princeton Pike and Van Kirk Road.

##### Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A authorizes the establishment of an "appropriation CAP Bank". The municipal budget law permits a governing body to adopt a CAP bank ordinance up to 3.5% in order to retain authorization to increase appropriations in the current budget year or either of the two subsequent budget years. The CAP rate for 2015 is 1.5%. The statute limits appropriation increases to 2.5 % or the Cost of Living Adjustment whichever is less. The additional authorization does not impact the current tax rate or require actual cash reserves it is simply retained authority for future use.

## Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A authorizes approval for use of public Right of Way in Lawrence Township by Fiber Technologies Networks LLC for telecommunication services cabling.

Resolution 18-B amends the contract awarded to Central Jersey Waste and Recycling for the providing of curbside trash collection. The amendment acknowledges the name change of the contractor to Solterra Recycling Solutions. All other terms and conditions remain in full effect.

Resolution 18-H authorizes the terms and conditions for the public sale of one additional plenary retail distribution license in Lawrence Township. The conditions are; the minimum bid for the license is established at \$750,000, all bidders must complete a full Alcoholic Beverage Control application, a deposit of twenty percent (20%) of the bid amount must be submitted, the license will be issued within six (6) months after the closing date for receipt of required applications and the new license must be in use within two (2) years of award.

Resolution 18-I authorizes a change order to the contract awarded to ANPE Corporation for the rehabilitation of 53 Joyner Court. The amount of the change order is \$440 and the new contract maximum is \$14,890. Funding is available from the Affordable Housing Rehabilitation grant program.

Resolution 18-L authorizes use of a state contract vendor, Dynamic Security of Edison, New Jersey, for the purchase and installation of security surveillance system replacement and upgrades. The equipment will be installed in the Police Department Headquarters and Municipal Building. The amount of the contract is \$66,724. Funding is available from the Forfeited Property Trust Account and previously adopted capital improvement authorizations.

Resolution 18-M authorizes an amendment to the previously approved jurisdictional agreement between the New Jersey Department of Transportation and Lawrence Township. The Memorandum of Understanding expresses the agreed upon terms and jurisdiction responsibilities to take effect upon completion of the Business Route 1 boulevard improvements.

Please feel free to contact me should you have any questions about the agenda.