

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: October 3, 2014

UPCOMING MEETING

UPCOMING MEETING 10/7/2014

Special Event

At 6:15 P.M. there will be an unveiling of the new history display in the Lawrence Township Municipal Building. The unveiling will take place in the rear hallway on the main level of the municipal building opposite the Engineering Department.

Special Proclamations, Recognitions and Presentations

Lawrence Township Historian Dennis Waters will present an update on activities scheduled for History Month.

Pam Frank will present an update on the status of the organic waste curbside collection program in Lawrence Township.

Awarding and/or Rejecting of Bids

There is one bid award.

Resolution 9-A authorizes a bid award to T. Fiotakis Construction, LLC of Edison, New Jersey for various concrete and drainage improvements. The Miscellaneous Concrete and Drainage Improvement contract includes repairs to Township infrastructure at various locations as follows:

Province Line Road and Bannister Drive, sink hole repairs adjacent to the roadway, including repairs to the drainage system. Stratford Drive (Enclave Development) sink hole repair in pavement area. 25 Pine Knoll Drive two (2) sink holes in Township Easement. 30 East Darrah Lane remove and replace existing trench drain in Senior Citizen Center parking lot. 16 Lannigan Drive install drainage system in the roadway to provide for sump pump connections from existing homes. Princeton Pike and Hoover Avenue: install three (3) handicap ramps at existing crosswalks for proposed Pedestrian Activated Beacon.

Haveson Avenue Drainage Improvements install drainage system in roadway to address ongoing drainage problems. In addition, this work will provide for curbing at the end of the roadway (cul-de-sac) with associated roadway repairs and restoration to further address drainage concerns. 8 Twin Oaks Drive sink hole repair in Township Easement. 183 Foch Avenue sidewalk and driveway apron repair due to drainage problem in the roadway. 422 Lawrence Road Drainage Improvements install new drainage system between US Route 206 and Princeton Pike to replace existing deteriorated drainage system. The amount of the contract is \$167,540. Funding is available from previously adopted capital improvement authorizations.

Introduction of Ordinances

There is one ordinance for introduction.

Ordinance 10-A repeals and replaces the ordinance regulating towing and storage services in the Lawrence Township Administrative Code.

Adoption of Ordinances

There are two ordinances for adoption.

Ordinance 11-A amends Section 201 of the Lawrence Township Land Use Ordinance regulating signs. The amendment will establish regulations for the operation and placement of variable message billboards. The variable message billboards will be limited to the Mixed Use 2 Zone with orientation to Interstate 95 only. The ordinance is subject to a consistency review by the Lawrence Township Planning Board.

Ordinance 11-B authorizes an amendment to a previously adopted bond ordinance, 2186-14, in order to expand the authorized purposes of the ordinance. The additional purpose is HVAC upgrades at Lawrenceville Fire Company and Slackwood Fire Company.

Manager's Report

The 2014 State Appropriations Act requires a "Best Practices Inventory" be completed and submitted to the Division of Local Government Services by each New Jersey municipality. Based on the inventory results the Division of Local Government Services will then determine how much of each municipality's final 5% allocation of CMPTRA and Energy Tax Receipts will be disbursed to the town. The 2014 Inventory results qualify Lawrence Township to receive the full allocation of State Aid for the current fiscal year. The Act further requires that a discussion of the Inventory be placed on a meeting agenda of the Governing Body. The submission deadline to the Division is October 17.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-A authorizes an award of a professional services contract to Clarke Caton Hintz for landscape architectural design services for Carriage Park. The amount of the contract is \$27,600. Funding is available from the escrow and bonding fees that defaulted to the Township for unfinished work at the site.

Resolution 18-B authorizes a contract for the sale of Township owned property, known as

Block 2319 Lot 42 situated on Orchard Avenue, to Justin Styles. The sale price was determined by sealed bid in the amount of \$1,501 in addition to \$500 in legal fees to be paid by the purchaser.

Resolution 18-C authorizes award of a professional services contract to Arora and Associates, P.C. for conducting a traffic operations analysis at the intersection of Route 206 and Franklin Corner Road. The amount of the contract is \$2,900 and funding is available from Planning Board, Other Expenses.

Resolution 18-D authorizes utilization of a State Contract Vendor, Winner Ford of Cherry Hill, New Jersey, for the purchase of two (2) 2015 Police Interceptor Utility all-wheel drive vehicles. The amount of the purchase is \$56,790. Funding is available from the Police Department, Other Expenses appropriation.

Resolution 18-K authorizes support for the goals and purposes of the 2004 Highlands Water Protection and Planning Act and the Highlands Regional Master Plan.

Resolution 18-L authorizes cancellation of site plan/subdivision review escrow balances. The amount to be cancelled is \$9,019.48.

Resolution 18-M authorizes the Chief Financial Officer to complete or have completed a Disclosure Audit to confirm secondary market disclosure of financial information to bond holders. Compliance of secondary market disclosure information will enable Lawrence Township to continue to have access to capital markets.

Resolution 18-N authorizes cancellation of site plan/subdivision inspection escrow balances. The amount to be cancelled is \$1,346.16.

Resolution 18-O authorizes cancellation of uncollectable site plan/subdivision inspection escrow accounts. The amount to be cancelled is \$71.10.

Resolution 18-Q amends the professional service contract of James Kochenour, P.E. of Arora and Associates for services as traffic consultant to the Lawrence Township Zoning Board of Adjustment. The amount of the increase is \$7,000 and the new contract maximum is \$46,000. Funding will be made available from applicant site plan and subdivision escrow fees.

Resolution 18-R amends the professional service contract of James Kochenour, P.E. of Arora and Associates for services as traffic consultant to the Lawrence Township Planning Board. The amount of the increase is \$16,000 and the new contract maximum is \$51,500. Funding will be made available from applicant site plan and subdivision escrow fees.

Resolution 18-S amends the professional service contract of Philip Caton of Clarke Caton Hintz for services as planning consultant to the Lawrence Township Planning Board. The amount of the increase is \$7,000 and the new contract maximum is \$93,000. Funding will be made available from applicant site plan and subdivision escrow fees.

Resolution 18-T is a "Chapter 159" resolution that authorizes amending the 2014 adopted municipal budget for purposes of anticipating revenue and appropriating the same for a residential rehabilitation program in the amount of \$200,000.

Resolution 18-U authorizes a grant and commitment of funds in the amount of \$200,000 for

the purpose of a residential property rehabilitation program. Funding will be made available from the Affordable Housing Trust Fund.

Resolution 18-V authorizes utilization of a State Contract Vendor, KML Technology, Incorporated of West Deptford, New Jersey for replacement of the 9-1-1 system in the Lawrence Township Police Department. Funding is available from a 2014 capital improvement authorization.

Please feel free to contact me should you have any questions about the agenda.