

# TOWNSHIP OF LAWRENCE

## Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

## MEMORANDUM

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TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: June 13, 2014

### UPCOMING MEETING

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#### Awarding and/or Rejecting of Bids

There are four bid awards.

Resolution 8-A authorizes a bid award to CB Structures, Incorporated of New Holland, Pennsylvania for the construction of a new salt storage building at the Lawrence Township Public Works facility on Bakers Basin Road. The amount of the award is \$459,539. Funding is available from the 2014 capital improvement program authorizations.

Resolution 8-B authorizes a bid award to Golden Crown Contractors, Incorporated of Yardville, New Jersey for the interior restoration of office space damaged by water at the Lawrenceville Fire Company. The amount of the contract award is \$17,799. Funding is available from insurance settlement proceeds.

Resolution 8-C authorizes a three year bid award to American Wear, Incorporated of East Orange, New Jersey for the providing of uniform rental and cleaning for Lawrence Township Department of Public Works personnel. The aggregate amount of the contract award is \$35,992.32. The amount applicable for the balance of calendar year 2014 is \$5,998.72. Funding is available from the Other Expense budget of Administration of Public Works. Future availability of funding is subject to final appropriation being authorized in the respective budget years of 2015 through June 30, 2017.

Resolution 8-D authorizes a bid award to Bergey's Trucks, Incorporated of Trenton, New Jersey for the purchase of one Mack rear-loader refuse truck. The amount of the award is \$219,955. Funding is available for a 2013 capital improvement ordinance for said purpose and 2010 Recycling Tonnage Grant proceeds.

## Introduction of Ordinances

There are four ordinances for introduction.

Ordinance 9-A amends the Lawrence Township Administrative Code regulating dogs. The amendment reduces the allowable length of a leash from ten feet to six feet.

Ordinance 9-B amends the Lawrence Township Administrative Code on nuisances. The amendment will prohibit any animal from entering private or public property. All animals will be required to be kept on the property of the respective owner.

Ordinance 9-C authorizes an amendment to a previously adopted bond ordinance, 2186-14, in order to expand the authorized purposes of the ordinance. The additional authorized purpose is positive pressure fans used in firefighting operations.

Ordinance 9-D mandates that all payroll payments to Lawrence Township municipal employees, except for seasonal or temporary employees, shall be made by direct deposit. The change shall be effective January 1, 2015. This change is authorized by Public Law 2013, Chapter 28 that granted the authority to municipal governing bodies to mandate direct deposit of payroll payments. The statute and the ordinance provide for a process for an employee to request a hardship waiver from the direct deposit mandate. The governing body would retain ultimate authority to grant any such waivers. The adopting of the ordinance will benefit efficiency in Township payroll records.

## Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 10-A authorizes the design and installation of a vehicle exhaust ventilation system at the Lawrence Township Emergency Medical Services Building. The estimated cost of the improvement is \$33,000. The project will be fully funded from the Capital Fund Balance in the General Capital Fund.

## Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 17-A is a "Chapter 159" resolution authorizing the anticipation of revenue in the amount of \$10,854 and anticipating the same for insertion in the 2014 municipal budget for Municipal Alliance Other Expenses. The purpose of the program is drug and alcohol prevention.

Resolution 17-C authorizes cancellation of a receivable balance and an off-setting reserve for a grant known as the "DVRPC Lawrence-Hopewell Trail Lewisville Section". The amount of the cancellation is \$73,899.98. The project has been fully built and all reimbursement of funds have been received.

Resolution 17-D authorizes an amendment to the staffing authorizations in the Lawrence Township Police Department. The 2014 municipal budget authorized three (3) Lieutenants and nine (9) Sergeants. The amendment will change the authorized positions to four (4) Lieutenants and seven (7) Sergeants. By ordinance staffing is authorized as up to seven (7) Lieutenants and fifteen (15) Sergeants. The staffing change will create operational efficiency and will produce annualized savings of \$102,592 based on 2014 salaries.

Resolution 17-F authorizes a shared services agreement between the City of Trenton and Township of Lawrence for childhood lead poisoning case management. The City is the regional grant recipient of funds for the service and acts as the lead agency for program implementation.

Resolution 17-H provides consent of the Lawrence Township Council to the Ewing Lawrence Sewerage Authority to participate in the borrowing of \$5,100,000 through the New Jersey Environmental Infrastructure Trust Financing Program. The proceeds will be applied to plant upgrades.

Resolution 17-T authorizes the sale through on-line public auction of various vehicles and other miscellaneous items not needed for public use.

Resolution 17-U authorizes the annual Lawrence Township Fourth of July Fireworks display at Rider University on Saturday, July 5 with a rain date of Sunday, July 6.

Resolution 17-V authorizes purchase through a State Contract Vendor, Advanced Electronic Design, Incorporated of North Attleboro, MA, for police in-car video systems. The amount of the purchase is \$103,393. Funding is available from a 2014 capital ordinance for said purpose.

Resolution 17-W authorizes the purchase of an extended warranty on the in-car video systems from WatchGuard Video of Allen, Texas. The amount of the warranty is \$16,164 and extends it for a period of five (5) years. Funding is available from a 2014 capital ordinance for said purpose.

Please feel free to contact me should you have any questions about the agenda.