

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: December 12, 2014

UPCOMING MEETING

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Presentations

Eleanor Horne, Co-President of the Lawrence Hopewell Trail Corporation will provide an update on the trail development and work of the organization.

Awarding and/or Rejecting of Bids

There is one bid award.

Resolution 9-A authorizes a bid award to Kimco USA, Incorporated of Marshall, Illinois for the purchase of a stainless steel portable conveyor. The equipment will be used to load salt into the recently constructed salt dome. The amount of the contract is \$51,353.75. Funding is available from the appropriation for Buildings & Grounds, Other Expenses and Vehicle Maintenance, Other Expenses.

Introduction of Ordinances

There are no ordinances for introduction.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 11-A amends the Lawrence Township Administrative Code regulating licensing requirements for businesses engaged in the purchase and sale of precious metals. The amendment will require such businesses to electronically report daily all transactions involving the purchase of precious metals. The businesses will be required to submit a descriptive list and photo of items purchased. The reporting program will be an encrypted data base which the Lawrence Township Police Department, as well as other law enforcement agencies, will have access in order to facilitate investigations of stolen property.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 18-B authorizes David Roskos, Esquire of the firm Eckert, Seamans, Cherin & Mellott, LLC to represent Lawrence Township on Tax Court matters in calendar year 2015.

Resolution 18-D authorizes acceptance and execution of roadway easements along Princeton Pike and Lewisville Road in accordance with the terms of approval in connection with the project known as Bristol-Myers Squibb Company.

Resolution 18-E approves an agreement with the Delaware Valley Regional Planning Commission for the providing of consultant services to update the 2008 Environmental Resource Inventory. The inventory will be used to make necessary amendments to the Lawrence Township Master Plan. The cost of the service is \$11,000 less an in-kind subsidy of \$4,500 making the final amount to be paid by Lawrence Township \$6,500. Funding is available from the appropriation for Planning Board Other Expenses.

Resolutions 18-F, 18-G, 18-H, 18-I, 18-J, 18-V and 18-W authorize the award of contracts for rehabilitation of residential properties participating in the "Lawrence Township Affordable Unit Rehabilitation Program". The locations, amounts and contractors are as follows; 19 Alburtus Court, \$21,200 the contractor is ANPE Corporation, 20 Darrah Lane, \$15,700 the contractor is P&C Contracting, 22 Hillside Road, \$17,400 the contractor is Neumann Construction, 135 Review Avenue, \$19,950 the contractor is Neumann Construction, 117 Villanova Drive, \$17,450 the contractor is P&C Contracting, 40 Poillon Court, \$14,550 the contractor is Neumann Construction and 21 Poillon Court, \$15,400 the contractor is Neumann Construction.

Resolution 18-L authorizes cancellation of the revenue and appropriation of the 2014 Safe and Secure Grant. The amount of the grant was \$60,000. The hire date of the new police officers was past the July 2014 grant deadline, which disqualified the Township from using the grant funds in 2014. The new officers were hired in August for attendance at the September Police Academy class.

Resolution 18-N cancels the remaining appropriation for the "Red Light Camera Program, Other Expenses" in the amount of \$209,900. The purpose for the cancellation is to offset any shortfall of anticipated revenue from the program due to the mandatory discontinuance of the red light cameras after September 2014.

Resolution 18-O authorizes a professional service contract be awarded to James Kochenour, P.E of Arora and Associates for engineering services for the Route 206 and Province Line Road Bike Trail – Traffic Signal Improvements. The amount of the award is \$22,959.70. Funding is available from a previously authorized grant from the Delaware Valley Regional Planning Commission awarded for the design and construction of a bike path along Province Line Road that will cross Route 206.

Resolution 18-Q authorizes an amendment to the professional service contract of Genova, Burns & Giantomasi as special counsel for labor relations. The amount of the contract amendment is \$10,000. The new contract maximum is \$25,000. Funding is available from the appropriation for Legal Services, Other Expenses.

Resolution 18-R rejects the proposal of GTBM, Incorporated of East Rutherford, New Jersey for the providing of an electronic ticketing system to be used by the Lawrence Township Police. The proposal is being rejected so that the Request for Proposal specifications may be revised.

Resolution 18-S authorizes use of a State Contract Vendor, Upstate Wholesale Supply, Incorporated of Victor, New York for the purchase of eighteen mobile computers and associated GPS software. The units will be installed into Lawrence Township Police cars. The amount of the purchase is \$52,775.10 the contract maximum is \$55,000 in the event there is a need for incidental parts. Funding is available from a previously adopted capital improvement ordinance.

Resolution 18-T authorizes a contract to Firehouse Software of Urbandale, Iowa for the purchase of fire services reporting software. The program will meet the mandatory reporting needs of the three volunteer fire companies as well as the office of the Fire Marshal. The amount of the purchase is \$16,117. Funding is available from a previously adopted capital ordinance.

Resolution 18-U authorizes a two-year extension to the current appointment of the Township Manager. The current term is set to expire on December 31, 2015. The amended term will expire on December 31, 2017.

Resolution 18-AA authorizes the cancellation of the remaining balance of Capital Ordinance 1905-06 in the amount of \$102,702.80. The purpose of the ordinance was "Acquisition of Loveless Tree Farm". The purchase/project is complete.

Resolution 18-DD authorizes an amendment to the professional service contract of Arora and Associates, P.C. represented by James Kochenour, P.E. for the providing of traffic consultant services to the Lawrence Township Planning Board. The amount of the increase is \$10,000. The new contract maximum is \$61,500. Funding is available from applicant escrow fees.

Resolution 18-EE authorizes an amendment to the professional service contract of Clarke Caton Hintz represented by Philip Caton, PP, AICP for services as planning consultant to the Lawrence Township Planning Board. The amount of the increase is \$12,000. Funding is available in the amount of \$2,000 from the appropriation for Planning Board Other Expenses and \$10,000 from applicant escrow fees.

Resolution 18-FF authorizes use of a State Contract Vendor, Hertrich Fleet Services, Incorporated of Milford, Delaware for the purchase of a 2015 Ram 2500 4WD Crew Cab, pick-up truck. The amount of the purchase is \$32,700. Funding is available from a Recycling Tonnage Grant.

Resolution 18-GG authorizes the transfer of funds between 2014 current budget appropriations.

Resolution 18-KK authorizes an amendment to the professional service contract of David

Roskos, Esquire for services as Township Attorney. The amount of the increase is \$15,231. The revised contract maximum is \$187,346.50. Funding is available from the appropriation for Legal Services, Other Expenses, Affordable Housing Trust Fund and a previously adopted capital improvement ordinance.

Please feel free to contact me should you have any questions about the agenda.