

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

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MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: March 15, 2013

UPCOMING MEETING

UPCOMING MEETING 3/19/2013

Awarding or Rejection of Bids

There is one bid award for consideration.

Resolution 8-A authorizes a bid award to Arawak Paving Company, Incorporated of Hammonton, New Jersey for the repaving of Bunker Hill Road. The amount of the contract is \$187,300. Funding is available from the 2012 capital improvement program.

Introduction of Ordinances

There are two ordinances for introduction.

Ordinance 9-A amends the Lawrence Township Municipal Land Use Ordinance. The action will repeal the Planned Village Development 3 (PVD III) district and apply the Highway Commercial district use on Quakerbridge Road where it intersects with Lawrence Station Road. This is the only PVD III district in the Township so there is no longer a need to retain it in the Land Use Ordinance.

Ordinance 9-B authorizes an appropriation CAP bank. (To be provided upon final preparation.)

Adoption of Ordinances

There are no ordinances for adoption.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolutions 17-A, B & C certify eligibility of participation in the Length of Service Awards Program for volunteer firefighters whom are members of Lawrenceville Fire Company, Lawrence Road Fire Company and Slackwood Fire Company. Eligibility is based upon a point system where firefighters are given credits for participation in specified activities of the respective fire companies. Firefighters that earn one-hundred twenty-five points (125) will be credited \$500 toward a retirement account in their name. The program was approved by voter referendum. The total contribution for 2012 activities to be made in 2013 is \$34,000.

Resolution 17-E authorizes the second quarter contract with ADP, Incorporated for the providing of payroll services. The second quarter contract amount is \$4,624.98.

Resolution 17-H amends the professional services contract of David Roskos, Esquire of Sterns & Weinroth for the providing of various legal services. The contract increases are for; Tax Appeals \$20,000, Site Plan/Sub-Division Inspections \$5,000 and Open Space \$1,000. The new contract maximum is \$81,000. Funding is available from the appropriation for Legal Services, Other Expenses, Site Plan/Sub-Division Trust Fund and the Open Space Trust Fund.

Resolution 17-I authorizes an amendment to the 2013 temporary budget.

Resolution 17-J authorizes the transfer of funds between 2012 appropriation reserves.

Resolution 17-K authorizes an amendment to the contract between iXP Corporation and Lawrence Township. The amount of the contract amendment is \$6,500. The amendment is not for dispatching services. The purpose of the change order is to pay for costs associated with the relocation of holding cell video surveillance equipment. The work was planned for in the normal course of operations. Three vendors were contacted for pricing and two of the vendors were not able to complete the work within the required time limits.

Resolution 17-L establishes the bulk collection fee at \$25.00 for 2013.

Resolution 17-M establishes the open space tax rate at three-cents for 2013. This amount remains unchanged from 2012.

Resolution 17-N authorizes the Chief Financial Officer to conduct a self-examination of the 2013 municipal budget.

Please feel free to contact me should you have any questions about the agenda or any other matter.