

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

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MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: July 12, 2013

UPCOMING MEETING

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Awarding and/or Rejecting of Bids

There is one bid award and one bid rejection.

Resolution 8-A authorizes an award of bid to Diamond Construction of Brick, New Jersey for the purpose of installation of handicapped accessibility improvements at various intersections. The amount of the award is \$118,224. Funding in the amount of \$94,500 is provided through a Small Cities Community Development Block Grant. The balance of funds is available through previously adopted capital ordinances for concrete improvements.

Resolution 8-B authorizes the rejection of bids for ambulance billing services. The reason for the rejection is the need to revise the specifications that will require the successful vendor to have access to software permitting the verification of a patients' insurance coverage.

Introduction of Ordinances

There is one ordinance for introduction.

Ordinance 9-A amends the regulations for the licensing and operation of authorized towers in Lawrence Township. A few amendments to note are; towers will now be "contracted" for a period of three years, the license fee will be amended from \$350 annually to \$400 for the three year period, contracted operators would be required to provide towing services of municipal vehicles at no charge to the Township, the fee schedule will increase the permitted service charge but eliminate many incidental type fees previously billed and operators will be required to be certified by the applicable national recognized organizations for the type of towing services to be provided. This ordinance will strengthen the protections afforded to consumers of this service.

Adoption of Ordinances

There are three ordinances for adoption.

Ordinance 10-A amends the ordinance that established the bulk user fee to provide clarity that the fee applies to each residential unit. All previous calculations and presentations were based on residential units and not properties.

Ordinance 10-B amends a previously adopted capital ordinance by adding an additional authorized purpose for which the bond proceeds may be applied. The additional purpose is a "top dresser". The equipment is used to apply grass seed and top soil to playing fields.

Ordinance 10-C amends a previously adopted capital ordinance by adding an additional authorized purpose for which the bond proceeds may be applied. The additional purposes are fire hose and fittings.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 17-E authorizes the sale of a 1998 GMC Rescue vehicle to Ewing Township in the amount of \$15,000. The sale of surplus property to another unit of government is exempt from public bidding.

Resolution 17-J amends the contract of Genova, Burns & Giantomasi for the providing of labor counsel services to increase the maximum contract by an amount of \$15,000. The new contract limit is \$30,000. Funding is available from the appropriation for Legal Services, Other Expenses.

Resolution 17-K authorizes an amendment to the 2013 professional services contract of Arora and Associates, P.C. as traffic consultants to the Lawrence Township Zoning Board. The increase is \$5,000 and the new contract maximum is \$22,000. Funding is available from applicant escrow fees.

Resolution 17-L authorizes an amendment to the 2013 professional services contract of Philip Caton, PP, AICP as planning consultant to the Lawrence Township Planning Board. The increase is \$20,000 and the new contract maximum is \$126,000. Funding is available from the appropriation for Planning Board, Other Expenses.

Resolution 17-M authorizes an amendment to the 2013 professional services contract of David Roskos, Esquire as Township Attorney. The increase is \$57,000 and the new contract maximum is \$138,000. Funding is available from the appropriations for Legal Services, Other Expenses, applicant escrow fees and the self-insurance trust fund.

Resolution 17-N authorizes an amendment to the litigation contract of David Roskos, Esquire in the matter of Simone Investment Group LLC vs. Township of Lawrence and Lawrence Township Zoning Board of Adjustment. The increase is \$12,000 and the new contract maximum is \$24,000. Funding is available from the self-insurance trust fund.

Resolution 17-S authorizes an extension of the due date for 2013 third-quarter taxes which are statutorily due August 1. Taxes will be due on Wednesday, September 4, 2013. Third-quarter taxes received after that date will have interest charged retroactively to August 1.

Resolution 17-W rescinds Resolution Number 127-13 that established the bulk waste fee.

Resolution 17-X authorizes an amendment to the 2013 professional services contract of Mercadien, P.C. as municipal auditors. The purpose for the increase is to provide services related to the 2013 Bond Anticipation Note issue of Lawrence Township. The amount of the contract increase for this service is \$2,500. The new contract maximum is \$53,200. Funding is available for the "section 20" costs authorized in the capital ordinances to be funding by the note issue.

Resolution 17-CC authorizes an extension to the contract of Ambulance Billing Company for the providing of third-party billing services for ambulance transport fees. The contract will be extended through August 31, 2013.

Please feel free to contact me should you have any questions about the agenda or any other matter.