

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road
Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: November 22, 2013

UPCOMING MEETING

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Presentation

Representatives of Professional Property Appraisers, the revaluation firm, will appear to provide an update on the process of the revaluation of properties and the next steps which will occur as the project enters the final phase.

Awarding and/or Rejecting of Bids

There are two bid awards.

Resolution 8-A authorizes an award of bid to Vital Communications of Trenton, New Jersey for the providing of on-line data processing services for tax assessments, tax billing and collections, sewer billing and collections. The bid award is \$131,386.80 and is for years 2014 through 2016. There are additional charges for "assessment cards" and tax/sewer bill forms. Funding is subject to final Other Expense appropriations for the offices of Tax Assessor and Tax Collector in each of the respective budget years.

Resolution 8-B authorizes an award of bid to Central Jersey Waste and Recycling of Ewing Township for residential curbside collection and disposal of organic food waste. The cost of the service is \$17 per month, which is paid by the party subscribing to the service, a minimum of three-hundred households are required. Participation is voluntary.

Introduction of Ordinances

There are two ordinances for introduction:

Ordinance 9-A amends a previously adopted ordinance, 2054-10 that provides for the salary of the Chief of Police. The previous ordinance covered the years 2010 through 2012. The salary for 2013 in this amendment reflects no wage increase from 2012.

Ordinance 9-B authorizes an amendment to the Lawrence Township Land Use Ordinance which would permit changeable copy billboards along I-295.

Adoption of Ordinances

There are two ordinances for adoption.

Ordinance 9-A grants a renewal of the municipal franchise agreement with Comcast of Lawrence, LLC for the providing of cable services in Lawrence Township.

Ordinance 9-B authorizes an amendment to the Lawrence Township Municipal Land Use Ordinance, which would permit used car sales as a conditional use in the Highway Commercial Zone. Currently used car sales are prohibited unless in conjunction with new automobile sales facilities. The ordinance has been reviewed for consistency with the Master Plan by the Lawrence Township Planning Board. The Board has concluded that the ordinance is consistent with the Master Plan and has recommended one change be added. That change is that used car sales excludes car auctions.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 17-A authorizes an amendment to the professional services contract of Remington Vernick & Arango for the providing of inspection services. The amendment will authorize an increase of \$10,000 with a new contract maximum of \$24,000. Funding is available from applicant escrow fees for site inspections.

Resolution 17-D authorizes the cancellation of a grant receivable balance and its' offsetting reserve for the Department of Community Affairs Block Grant for the project known as the HomeFront Roof Rehabilitation. The amount of the cancellation is \$46,026. The project is complete and no additional funding is necessary.

Resolution 17-E authorizes the acceptance of the installation of pedestrian signal safety improvements to the traffic signal at the intersection of Lenox Drive and Princeton Pike. Currently the Township has maintenance jurisdiction of the existing signal and that jurisdiction will now include the newly installed pedestrian signal improvements.

Resolution 17-F authorizes the appointment of School Crossing Guards through July 1, 2014.

Resolution 17-I authorizes the Lawrence Township Tax Collector to bid at the tax sale of December 9, 2013 on those properties designated as "low and moderate-income" units. Any units included in the sale are delinquent in paying taxes and/or sewer fees from 2012.

Resolution 17-J authorizes the appointment of Towing Companies for 2014.

Please feel free to contact me should you have any questions about the agenda or any other matter.