

TOWNSHIP OF LAWRENCE

Office of the Municipal Manager

2207 Lawrence Road

Lawrenceville, New Jersey 08648

MEMORANDUM

TO: Township Council

FROM: Richard S. Krawczun, Municipal Manager

DATE: December 13, 2013

UPCOMING MEETING

UPCOMING MEETING 12/17/2013

Awarding and/or Rejecting of Bids

There is one bid award and one bid rejection.

Resolution 8-A authorizes the rejection of the two low bids for the purchase of a 105' rear mount platform ladder truck for Slackwood Fire Company. The recommendation for the rejection is based on the bids not being in compliance with the required specifications.

Resolution 8-B authorizes an award of bid to Emergency Equipment Sales, LLC of Trenton, New Jersey for the providing of a 105' rear mount platform ladder truck for Slackwood Volunteer Fire Company. The amount of the award is \$1,050,673. Funding is fully available from previously adopted capital improvement ordinances.

Introduction of Ordinances

There are no ordinances for introduction.

Adoption of Ordinances

There is one ordinance for adoption.

Ordinance 10-A amends a previously adopted ordinance, 2054-10 that provides for the salary of the Chief of Police. The previous ordinance covered the years 2010 through 2012. The salary for 2013 in this amendment reflects no wage increase from 2012.

Resolutions

The agenda includes routine administrative authorizations as well as resolutions providing for refunds, bond releases and acceptances.

Resolution 17-A as provided by the New Jersey Local Budget Law, specifically N.J.S.A. 40A:4-60 authorizes that the governing body may cancel an unexpended appropriation balance prior to the end of the fiscal year. The resolution will authorize cancellation of appropriations for Recreation Programs, Salary and Wages \$6,000 and Other Expenses \$16,000. The purpose of the cancellation is to offset any revenue not realized due to lower program enrollment.

Resolution 17-C authorizes volunteer firefighter membership at Slackwood, Lawrence Road and Lawrenceville Fire Companies.

Resolution 17 F authorizes the transfer of \$125,000 from the 2013 appropriation for Accumulated Absences, Salary and Wages in the Current Fund to the Lawrence Township Sick Leave Trust Account. The funding will be eligible for use from the Trust Fund for current and future amounts due employees at their retirement for accrued paid time off.

Resolution 17-G authorizes the following transfers from the Current Fund; \$40,000 from the 2013 appropriation for General Liability Insurance Other Expenses, \$19,000 from the 2012 appropriation for General Liability Insurance Other Expenses and \$6,000 from the 2012 appropriation for Workers Compensation Other Expenses to the Lawrence Township Self-Insurance Trust Fund. The funding will be utilized for the payment of claims that are against the self-insurance reserves for the respective line of coverage.

Resolution 17-H authorizes the transfer of funds between 2013 Current Fund appropriations.

Resolution 17-J authorizes the sale of abandoned and junk motor vehicles.

Resolution 17-L authorizes the use of a State Contract Vendor, Winner Ford of Cherry Hill, New Jersey for the purchase of one (1) 2014 Ford Sedan. The amount of the purchase is \$23,358. Funding is available from the 2013 appropriation for Vehicle Maintenance Other Expenses. Authorization of this purchase with the use of available funding will provide for a reduction in the 2014 budget request for this purpose.

Resolution 17-M authorizes approval of the 2014 to 2019 Lawrence Township Community Forestry Management Plan. The purpose of the plan is to demonstrate the manner in which Lawrence Township currently manages community tree resources and what actions are intended to be taken for additional improvements over the next five years.

Please feel free to contact me should you have any questions about the agenda or any other matter.